



# ST FRANCIS DE SALES COLLEGE

Permanently Affiliated to Bangalore University | AICTE Approved

Electronic City, Bengaluru - 100

Recognized by NAAC with 'B++' Grade | Recognized under section 2(F) & 12(B) of the UGC Act | An ISO 9001:2015 Certified Institution

## A FRANSALIAN INSTITUTE OF HIGHER LEARNING

Date: 02/8/22




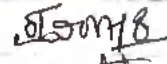
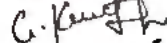
Time: 2.15 to 3.00(Tuesday)

Venue: IQAC ROOM

Agenda: AMIZADE 2022 (Alumni Meeting)

- Both UG and PG department conducting Alumni meet together.
- Both UG and PG department common registration format will be given.
- Program date it will be on 21/8/22 or 28/8/22.
- Brochures also will be circulated.
- English department will take charge of training MCs.
- Registration will do by Saranya mam, Keerthi, and Nagarathma mam along with senior faculty.
- Stage arrangements and management will take care by Deepa mam and Dr. Prakash sir.
- Refreshments related work was allotted to Mahesh sir, Johnson sir, Apthya mam.
- Cultural program work allotted to Ashwini mam and Shikanya mam.
- Staff impression by Mangai mam and Dr. Prakash sir.
- Johnson sir will be leading the elections.
- Discipline committee and NCC.
- Technical support by Archana mam and Mamatha mam.
- Photography section by Anand sir.

### Members of the meeting

1	Rev. Dr. Roy	
2	Rev. Fr. Jijo Jose	
3	Prof Archana R	
4	Dr. Prakash	
5	Prof. Gulla Keerthi	

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6	Dr. Prakash	<i>[Signature]</i>
7	Prof Akshaya	
8	Prof. Mahesh	<i>mahesh..</i>
9	Prof. Saranya	<i>C. Saranya</i>
10	Dr. Mamatha	<i>[Signature]</i>
11	Prof. Nagarathna	<i>[Signature]</i>
12	Prof. Ajitha Shaji	<i>[Signature]</i>
13	Prof. Deepashree	<i>[Signature]</i>
14	Prof. Madhuri	<i>[Signature]</i>

*R. Anu*

Co-ordinator  
Internal Quality Assessment Cell  
St Francis de Sales College  
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*Ravula*

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**A FRANSALIAN INSTITUTE OF HIGHER LEARNING**

## Minutes of Meeting

Date: 28/10/2021

Time: 1.20 pm

Venue: Board Room

Agenda: Roles and Responsibilities of IQAC Members by Father Principal

- Objectives of IQAC was discussed.
- All are expected to give information on time
- Response and feedback of last Audit should be implemented in this year
- Father suggested to collaborate IQAC Team and AAA Team for better understanding and implementation of Criteria
- IQAC Mail Id password will be reset and will be sent
- Prof Archana suggested to start students Exit feedback form and also suggested to have IQAC Newsletter from this year onwards and conduct NAAC sponsored and UDC sponsored program

Members of the Meeting:

1	Rev Roy P.K.(Principal)	
2	Rev Jijo Manjackal (Vice Principal)	
3	Prof. Archana	
4	Dr. Prakash	
5	Prof Ramaandeep Kaur	
6	Prof Deepashree	
7	Prof. Umamaheshwari	
8	Prof. Mamatha	

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9	Prof. Mahesh	Mahesh
10	Prof. Nagarathna	At.
11	Prof. Akshaya	
12	Prof. Madhuri	MB
13	Dr. Tharini	

*R. Ma*  
 Co-ordinator  
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*Rama*  
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## A FRANSALIAN INSTITUTE OF HIGHER LEARNING

### Minutes of Meeting

Date: 14/01/2022

Time: 2.15 pm -3.30 pm

Venue: Online G-Meet

Agenda: To discuss viewpoints with IQAC Team

The details of meeting are as follow:

- It is mandatory for all staff to register for NPTEL Courses and complete it. Fees for exam will be paid by faculty or reimbursed by college will be confirmed by Prof Archana after discussing with Principal Father
- IQAC are accountable to collect data from staff relating to NPTEL Courses
- All Department should organise workshop related NEP with outside person as Resource Person in next week.
- All the departments should come up with Research Project.
- IQAC Members has to submit Alumni data to IQAC so that AQAR will be filled.
- IQAC will launch IQAC Newsletter. Faculty has to prepare the reports for the same.
- Department can collaborate with other college to plan program for student.
- Department has to change and alter offline activities to Online Activities for next two weeks.
- Each Faculty should give Two reports for the month of Nov and Dec.
- COPO Word file of I, III and V Semester Should to IQAC Mail Id by 30 January 2022

#### Members of the meeting

1	Rev. Dr. Roy	
2	Rev. Fr. Jijo Jose	
3	Prof Archana	
4	Dr. Prakash	

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5	Prof Ramandeep Kaur	
6	Prof. Prakash	<i>[Signature]</i>
7	Prof Akshaya	
8	Prof Mahesh	<i>mahe</i>
9	Prof Saranya	<i>C. Saranya</i>
10	Dr. Mamatha	<i>[Signature]</i>
11	Prof. Nagarathna	<i>[Signature]</i>
12	Prof. Ajitha Shaji	<i>[Signature]</i>
13	Prof. Deepashree	<i>DR</i>
14	Prof. Madhuri	<i>[Signature]</i>

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*[Signature]*  
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### Minutes of Meeting

Date: 12/10/2021

Time: 1:30 pm

Venue: IQAC Room

#### Agenda: Discussion on Department Plan

- Mentor-Mentee List will be ready and given to the departments.
- Dr Maria Priya will orient on POCO
- Every Department should have Infinity Guest Lecture. One session should be Offline
- Minimum one Webinar/Seminar/SNS/ should happen in collaboration with Industry Academia Cell.
- All can access MOU data from Prof. Dhruva.
- All should encourage Department Faculty to write Research Papers
- College has been associated with a Council and this council helps in Start-Up so all the departments to be in touch with Incubation Cell.
- All the departments should conduct Activities (Outreach/Extension) with the help of Prof Victoria and in association with NCC, NSS.
- All the staff members should give Assignment to students so that students start using Library Resources.
- All the departments should identify Best Practices
- IQAC Members role was explained.

#### Members of Meeting

1	Prof Archana	
2	Dr. Prakash a	

3	Prof Ramandeep Kaur	<i>R. Kaur</i>
4	Prof Prakasha	<i>Prakasha</i>
5	Prof Akshaya	<i>Prof Akshaya</i>
6	Prof. Mahesh	<i>Prof. Mahesh</i>
7	Dr. Smritee	<i>Dr. Smritee</i>
8	Dr. Mamatha	<i>Dr. Mamatha</i>
9	Prof. Nagarathna	<i>Prof. Nagarathna</i>
10	Prof. Ajitha Shaji	<i>Prof. Ajitha Shaji</i>
11	Prof. Deepashree	<i>Prof. Deepashree</i>
12	Prof. Madhuri	<i>Prof. Madhuri</i>

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### Minutes of Meeting

Date: 28/6/22

Time: 2.15 to 3.00(Tuesday)

Venue: IQAC ROOM

Agenda: To Discuss about FDP

- Faculty Development Program (FDP) to be conducted in collaboration with SFS College, Aalo, Arunachal Pradesh.
- Program will commence from 11/7/2022
- Program is scheduled for one week i.e. 11/6/2022 to 16/7/2022.
- Program Timing is every day 2 to 3 pm o clock.
- Feedback form will be prepared by Nagarathna mam and Deepashree mam for all the six days.
- E-Certificates to be prepared by Saranya mam.
- Inaugural address by the Principal of SFS College, Arunachal Pradesh.
- PPTs and Appreciation Letters will be prepared by Faculty Enrichment Committee.
- Google Meet link prepared by Saranya mam.
- Valcdictory address by Rev. Dr.ROY

#### Members of the meeting

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2	Rev. Fr. Jijo Jose	
3	Prof Archana R	
4	Dr. Prakash	

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6	Dr. Prakash	Dr. Prakash
7	Prof. Akshaya	
8	Prof. Mahesh	Mahesh
9	Prof. Saranya	C. Saranya
10	Dr. Mamatha	Mamatha
11	Prof. Nagarathna	Nagarathna
12	Prof. Ajitha Shaji	Ajitha Shaji
13	Prof. Deepashree	Dr. Deepashree
14	Prof. Madhuri	Dr. Madhuri

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