



ST FRANCIS DE SALES COLLEGE

Permanently Affiliated to Bangalore University || AICTE Approved Electronic City, Bengaluru - 100

Reaccredited by NAAC with 'B++' Grade || Recognised under section 2(f) & 12(b) of the UGC Act || An ISO 9001: 2015 Certified Institution

A FRANSALIAN INSTITUTE OF HIGHER LEARNING

Academic Council Meeting

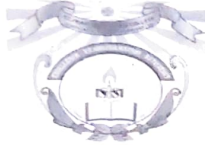
Date: 26.09.2022

Time – 12.30 pm to 2.30 pm

Agenda:

1. Discussion of department proposals submitted by HODs at the beginning of 2021-22.
2. Feedback and suggestions from HODs for the academic year 2022-23.
3. Perspective Plan
4. IQAC Audit schedule
5. Concluding Remarks

S.No	Agenda	Speaker	Time
	Welcome	Prof. Archana – IQAC Coordinator	12.30 – 12.4
1 & 2	Department Proposals	Each HOD takes 7 minutes to Discuss 1. B.Com 2. BBA	12.40 – 2.10



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	<p>a. Proposals by the Departments and the targets achieved during the academic year 2021-22</p> <p>b. Gap analysis</p> <p>c. Feedback and suggestions for the next academic year 2022-23</p>	<p>3. BA</p> <p>4. BSc</p> <p>5. BCA</p> <p>6. Kannada</p> <p>7. Hindi</p> <p>8. English</p> <p>9. PG – Commerce</p> <p>10. PG – Psychology</p> <p>11. PG – Mathematics</p> <p>12. PG – Economics</p> <p>13. PG - MBA</p>	
3	Perspective Plan	Dr. Tharini – AAA Coordinator	2.10 – 2.20
4	IQAC Audit Schedule	Prof. Archana – IQAC Coordinator	2.20 – 2.30
5	Concluding Remarks	Rev. Dr. Roy - Principal	2.30 - 2.45


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Academic Council Meeting September 2022	
Venue: Board Room	Date: 26 September 2022
Prepared By: Dr.Madhuramozhi V	Time: 1:30 pm – 3.00 pm
Attendees:	
Rev. Dr. Roy P K Rev. Fr, Jijo Jose Prof. Annie Christila S, Dr. Kanchana Goudar Prof. Archana R Dr.Tharini P	The Principal/ Chairperson Vice-Principal Academic Coordinators IQAC Coordinator AAA Coordinator
UG Department HODs: Prof Kusuma R, Prof Devichandrika, Prof Sailaja M, Dr. Chitra NK, Dr Nebula, Dr Madhuramozhi V, Dr.Reva Prasad, Dr Shantaraju PG Department HODs: Dr.Mamatha K, Prof. Padmavathi, Prof. Arun B, Prof. Siny Philip	

Agenda	
1	Feedback and suggestions from HoDs for the academic year 2021-22.
2	Perspective Plan - suggestions
3	Discussion of department proposals submitted by HoDs at the beginning of 2021-22.
4	Informing IQAC Audit schedule.

S. No.	Discussion	Recommendations
1.	IQAC Coordinator The meeting started with the IQAC coordinator's briefing of the meeting.	The IQAC coordinator requested the HODs to present their feedback, suggestions and proposals

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2.	<p>Department of Business Administration The BBA HoD informed that almost all the faculties have published research papers. 7 students have been placed in good companies. She expressed the concern that being new to the post she needs clarity on the roles and responsibilities, add on course, certificate course and skill development programmes. She also wanted one point of contact for UUCMS related issue.</p>	<p>The chairperson recommended that being a BBA department the thrust should be more on internship and the rate should be 100% be it in internship or field trip. Placements should also be a focus area. He appreciated the department for publishing more papers. He also recommended improvement in Aviation admission. He informed that the roles and responsibilities data can be availed form SSR.</p>
3.	<p>Department of Commerce Commerce department spoke of their 'Share and Learn' programme that has been very helpful for them to lean and understand the new concepts in their field. This has been happening once in every week</p>	<p>The chairperson recommended that every student should go for field visit. If he/she misses it, he/she should have done a project/internship. Even parttime jobs can be converted to internship</p>
	<p>Department of Humanities The HOD informed that the department has published books and papers jointly and individually. They have also converted certain projects as books. She requested for a media lab to activate Quills quake. She also wanted orientation in best practices to be followed, especially the documentation of it.</p>	<p>The chairperson recommended that video documentation can be done for best practices.</p>
4.	<p>Department of Science The HOD informed that they have achieved 100% coverage among students in completing Add on courses and Industrial visit. 21 students have done projects. They have also done certificate course with IBM. They requested to start PG programme in sciences. They also felt that less focus has been given to academics as several activities have to be conducted.</p>	<p>The chairperson appreciated the department for achieving 100% result in Maths. He also agreed that Academics should be given importance and it has always been the main focus in the college. He has informed the department to think of introducing new combinations to boost admission.</p>
5.	<p>Department of Computer Application The HOD informed that the have achieved 100% in industrial visit. They have 1 phd in the department, 2 have already enrolled. They have improved participation of faculty in various bodies of the university. They have completed certificate course and certificates been issued. Prof.Sivakami is already working on research project proposal. Students participated in various intercollegiate fests and won prizes. Admission has improved and performance of students in exams has also improved. They have also conducted 2 collaborative activities</p>	<p>The chairperson recommended that placement from the department should improve and signing MOU's with the industries should also be given a lot of focus.</p>

	with their alumnae and 2 career guidance activities. Their outreach and experiential learning programmes are also well planned and executed. They have also done orientation on NEP syllabus. They requested the management to start PG in BCA	
6.	<p>Department of Hindi</p> <p>The HOD informed that they have less number of students enrolling for certificate course because students tend to choose the one's from the core departments. The activities conducted were less as they received the syllabus very late and the syllabus was vast and they didn't get time to perform the activities. They have the best practice of distributing paper bags to the vendors outside the campus. The HOD wanted more clarity on best practices and MOUs</p>	The chairperson recommended that their best practice has to be promoted through video displays in the reception area. And proper documentation can be done. He suggested that the department can have a department library in place.
7.	<p>Department of English</p> <p>The HOD informed that performance activities like a play and a Jazz show have happened for the first time. Many students who aspired to be MC's have been trained by the department and the class activities were also very creatively done. She proposed to start 'Take a book and Leave a book' programme and a newspaper stand in the extended library section to enhance reading among students. She informed that the department is also planning to come up with a book. It was informed that a mini project proposal has been submitted to the research cell. To do result analysis, it was requested to share the result sheet. The HOD requested for change in the substitution class practice, exclusive bus facility to take the students for field trips. There were less registrations for SNS since most were participating in core department SNS. So requested for different dates for languages. Language lab and PG in English was also requested</p>	The chairperson recommended that research paper publication is very less and should be improved. He also informed that we can start career guidance programmes to support placements. He consented that result sheet will be shared to do the analysis.
8.	<p>AAA Coordinator</p>	AAA coordinator talked about the Perspective plan. She requested the HODs to collect suggestion from different stakeholders. They can suggest areas of improvement. She suggested to have review meeting at regular intervals. Curriculum should be planned E content should be created and research papers can be added as chapters in books. Focus should also be placed on funded projects and patents. Students

	should be involved in research. Gender sensitization programmes should be incorporated in academic calendar. Supporting documents should be attached.
The Meeting concluded with the information on the postponement of PG and Kannada presentations owing to lack of time.	



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Academic Council Meeting 2021 – 22

Date: 26 September 2022

Timings: 12.30 pm

Venue: Board Room

ATTENDANCE

Sl No	Members	Signature
1	Rev. Dr.Roy P.K - Principal	
2	Rev.Fr.Jijo Jose – Vice Principal	
3	Prof.Annie Christilla – AC (UG)	
4	Dr.Kanchana Goudar – AC (PG)	
5	Prof.Archana.R – IQAC Coordinator	
6	Dr.Tharini.P – AAA Coordinator	
7	Dr.Chitra – HoD, Commerce	
8	Prof. Devi Chandrika – HoD, Business Application	
9	Prof.Kusuma R – HoD, Humanities	
10	Prof.Sailaja.M – HoD, Computer Applications	
11	Dr.Nebula.M – HoD, Science	
12	Dr.Thanapackiam.A – HoD, Commerce (PG)	
13	Dr.Mamatha.K – HoD, Psychology (PG)	
14	Dr.Padmavathi – HoD, Mathematics(PG)	
15	Prof.Arun – HoD, Economics (PG)	

16. Dr. Madhuramozhi - English, Head

17. Dr. Shantharaj - Kannada, Head

18. Dr. Reva Prasad - Hindi, Head