



# ST FRANCIS DE SALES COLLEGE

Permanently Affiliated to Bangalore University || AICTE Approved Electronic City, Bengaluru - 100

Reaccredited by NAAC with 'B++' Grade || Recognised under section 2(f) & 12(b) of the UGC Act || An ISO 9001: 2015 Certified Institution

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## Report on Skill development – M.Com – II & IV Semester

Date	:	22/08/2022 to 30/08/2022
Time	:	9:00 am – 02:00 pm
Venue	:	Room No B07 & 002
Topic	:	Skill development – II & IV Sem M.Com
Organizer	:	Dr.Thanapackiam, Dr.Siny Philip & Dr.S.Rosaline Jayanthi
Organized By	:	PG Department of Commerce
Target Audience	:	I Year and II Year M.Com Students

The Post Graduate department of commerce had conducted a skill development programme for first and final year M.Com students from 22<sup>nd</sup> August 2022 to 30<sup>th</sup> August 2022 at 9:00 am in room number B07 and 002. This program was conducted to introduce and improve the computer skills among the post graduate commerce students. The content of this skill development programme are MS Word, MS Excel and MS Powerpoint. Through this programme many options and features in these applications were introduced to the students.

All first and final year M.Com students were participated in these sessions. The MS Word was taught by Dr.Thanapackiam, Assistant Professor of Department of Commerce (PG). She taught inserting shapes, foot note, page numbers, mail merge, designing the page, alignments and changing the font style, colour and size. Dr.Siny Philip, Assistant Professor of Department of Commerce (PG) taught creating the table editing the table, inserting the charts, designing the background and some fundamental calculations. Dr.S.Rosaline Jayanthi, Assistant Professor of Department of Commerce (PG) taught options available in MS Power point. In this application designing the background, animation, transitions, fixing audio and converting ppt into video were taught by her.

This skill development programme was very much useful for both first and second year M.Com students. Through this programme all the post graduate commerce students came to know the overall view of these three applications.

**Positive Outcome:**

The prime objective of the 'Skill development programme' was to educate the students to understand the importance of learning the computer to get job and to do their projects. The PG Department of commerce took effort to conduct this programme to make the students to understand more about their skill and outcome of learning and improving these skills. The Participants of this programme got more information about these applications. It was the informative and encouraging session for both first and second year M.Com students who were attended this program.

  
**HEAD**  
Department of Commerce  
PG Centre  
St. Francis de Sales College  
Bengaluru - 560100

**Report Prepared By:**

Dr.S.Rosaline Jayanthi

Department of Commerce- PG



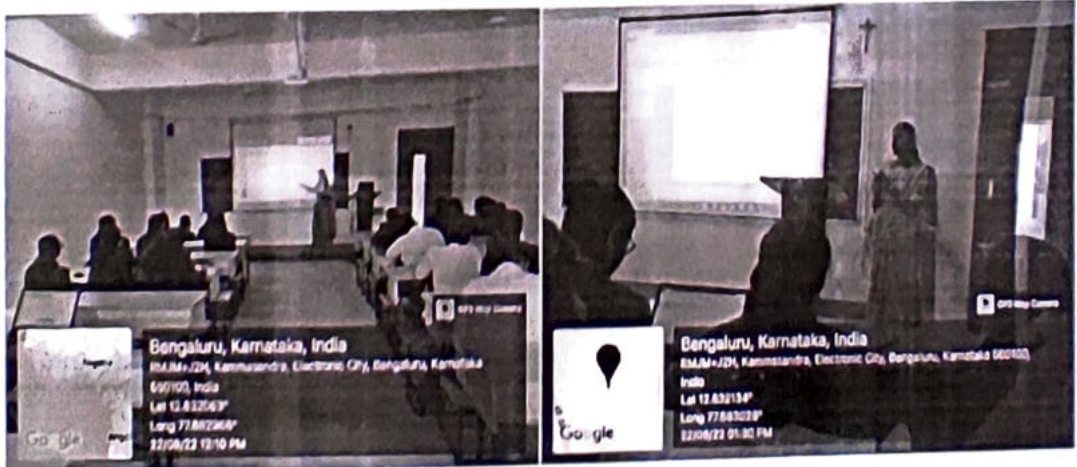
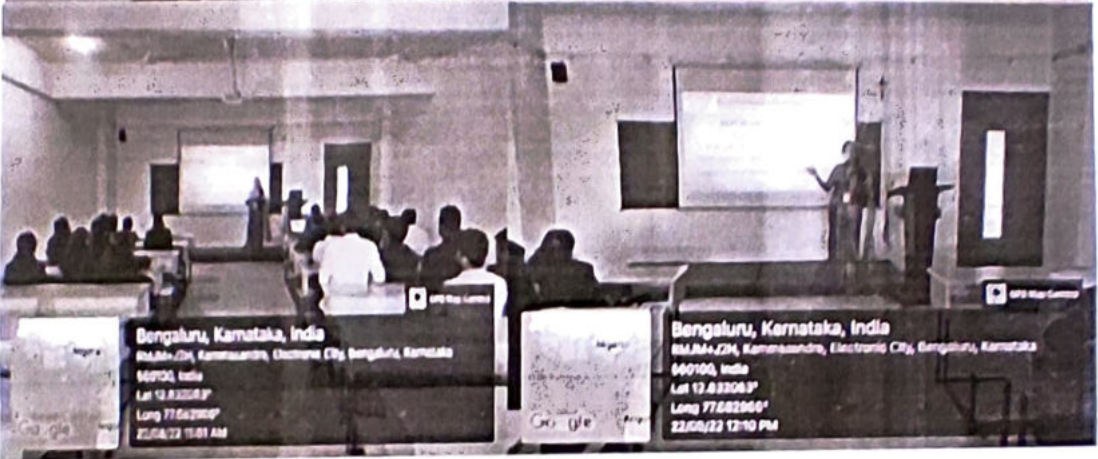
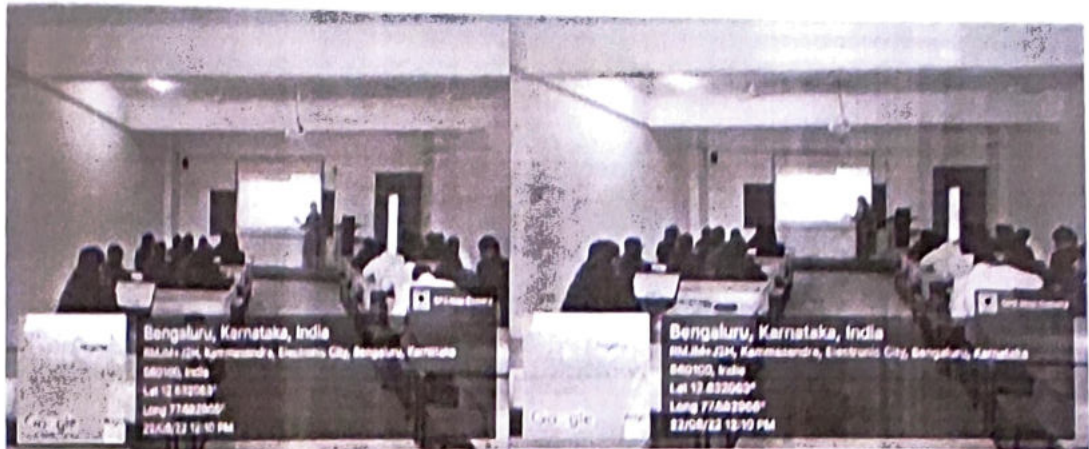


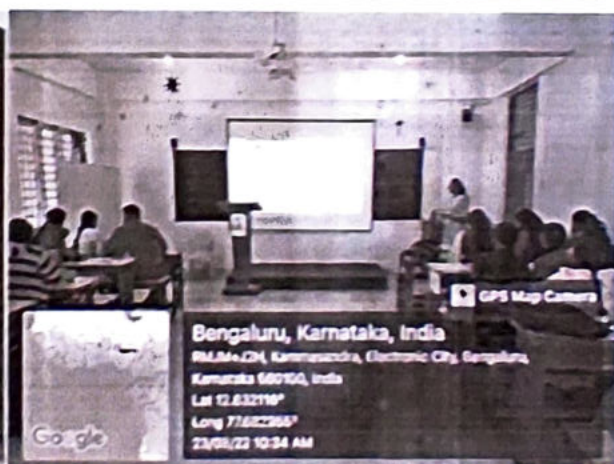
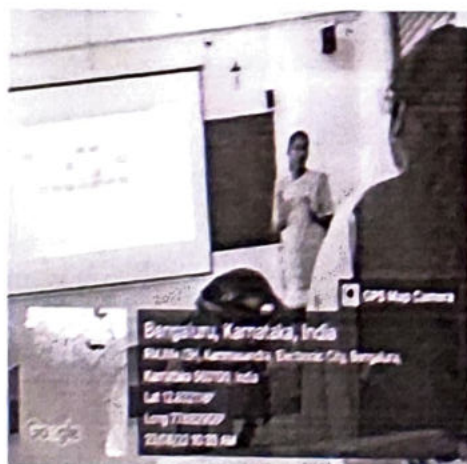
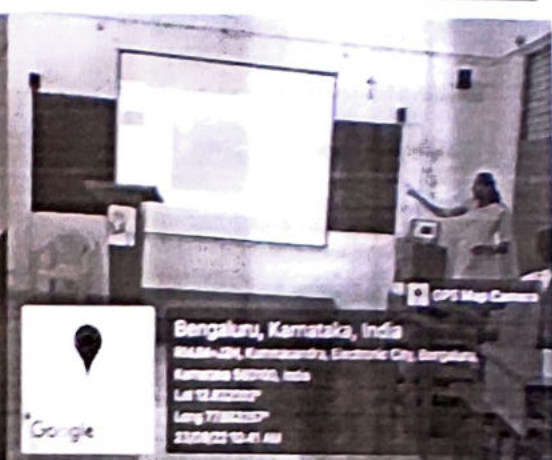
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St. Francis de Sales College  
Electronics City Post, Bangalore - 560 100

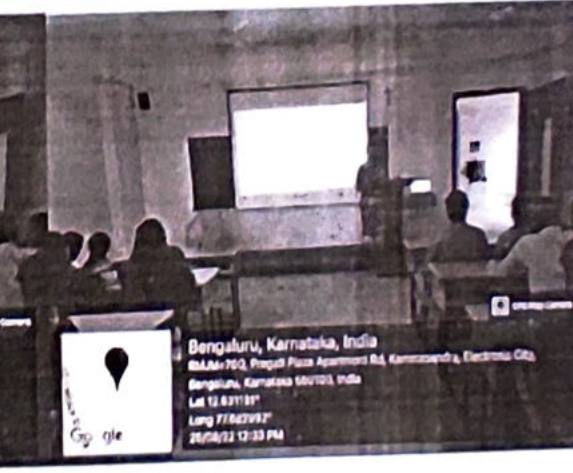
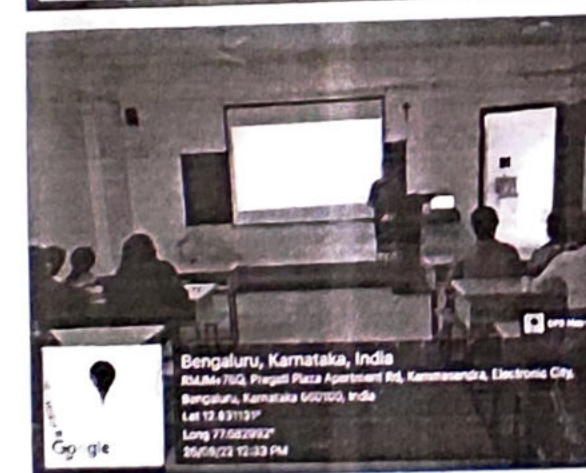
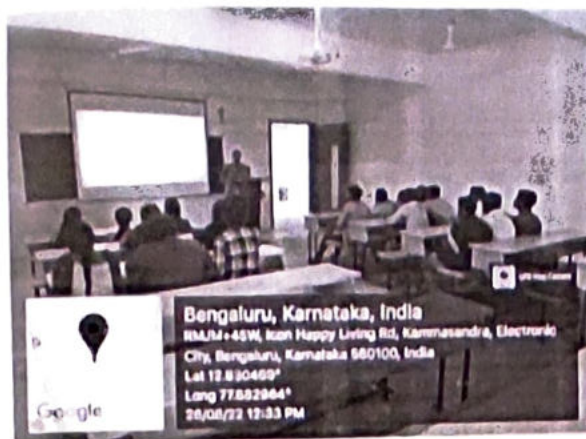


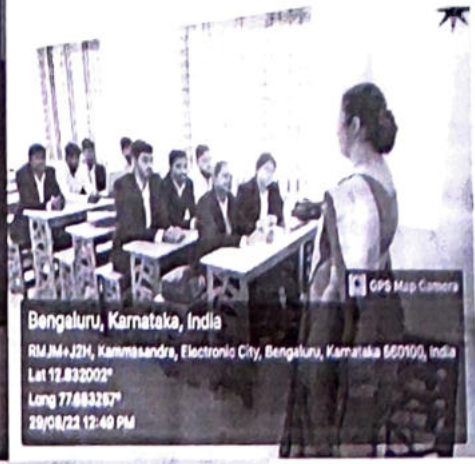
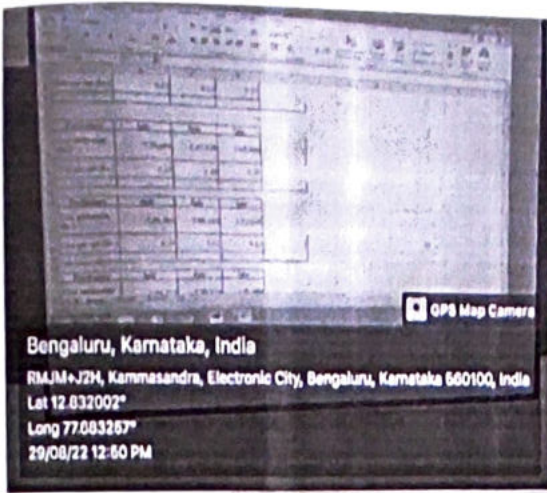
# PHOTO GALLERY















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**SKILL DEVELOPMENT COURSE**

**SUPPORTING DOCUMENTS**

**BROCHURE**



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**FIVE HOURS SKILL DEVELOPMENT PROGRAM**

*Presented by*

**POST GRADUATE DEPARTMENT OF COMMERCE**

**Venue : Room no - 002**

## PROGRAM SCHEDULE

DATE	TIME	RESOURCE PERSON
22.8.2022	11:30 am to 12:30 pm	Dr.Thanapackiam
22.8.2022	1:30 pm to 2:30 pm	Dr.S.Rosaline Jayanthi
23.8.2022	10:00 am to 11:00 am	Dr.S.Rosaline Jayanthi
26.8.2022	12:00 pm to 1:00 pm	Dr.Siny Philip
29.8.2022	12:00 pm to 1:00 pm	Dr.Siny Philip

## ATTENDANCE SHEET



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## Skill Development Program

## Attendance Sheet

Date: From 22/08/2022 to 30/08/2022

S.No	Name	Signature
1	SAJAN HD	Sajan H D
2	UPANISHA S	Upanisha S
3	AISHWARAYA B	Aishwaraya B
4	BHAVANA M	Bhavana M
5	KIRAN CHOWRAPPA A	Kiran Chowrappa A
6	SHERLIN LAWRENCE	Sherlin Lawrence
7	RENUKI SHY	Renuki Shy
8	PUSHPALATHA TN	Pushpa. n.
9	ROHINI G	Rohini G
10	SAVITHA G	Savitha G
11	SWETHA P	Swetha P
12	VIMALI DEEPA A	Vimali Deepa A
13	NANDITHA M	Nanditha. m.
14	GANESH K M	Ganesh. km
15	DEEPIKA G	Deepika G
16	ROOPESH K	Roopesh. k.
17	VINITHA JENNIFER M	Vinita. j.
18	PRAGNYA B	Pragnya. b.
19	BHUVANESHWARI C	Bhuvaneshwari C
20	NAVEENA N	Naveena. n.
21	AKSHAYA	Akshaya.
22	MADHUSUDHAN G	Madhusudhan G.
23	KRISHNAVEM K	Krishnavem K
24	BRUNDA	Brunda
25	HARSHITHA R	Harshitha R
26	HARSHA D	Harsha. D
27	DILIP K	Dilip. k.
28	MEGHAKRISHNA P	Meghakra P
29	IMPANA K	Impana K
30	PREMA L	Prema. l.



31	VANDANA S	Vandana S
32	LEKHASHREE	Lekhashree
33	NETRAVATHI M	Netra
34	MANOJA M	Manoja M
35	RAKSHITHA	Rakshitha
36	VARADOLLA SARVAN KUMAR	Varadolla Sarvan Kumar
37	SHREEKANTH K	Shreekanth K
38	PAVAN	Pavan S A
39	DIHANA SREE V	Dihana Sree V
40	AMBIKA B H	Ambika B H
41	KUSUMASIRI R	Kusumasiri R
42	GURI KIRAN M	Guri Kiran M
43	HARISH KUMAR T	Harish Kumar T
44	VARSHITHA R	
45	ROOPESH M	Roopesh M
46	INCHIARA Y	Incharya Y
47	CHANDRASHEKAR V	
48	RANJITHA C	
49	SHOHIA M	Shohia M
50	SHASHISHANTH M G	
51	PAVITHRA V	
52	DEEPA R	Deepa R
53	AMRUTHA	Amrutha A
54	SHASHIDHAR S	Shashidhar S
55	DURGAPRASAD K	
56	NANDA HULIHALLI	
57	SHREYA A	Shreya A
58	LAVANYA M	
59	DIVYASHREE S	Divyashree S
60	MOHANA C	Mohana C
61	YAKSHITHA R	Yakshitha R
62	DIVYA R	Divya R
63	LIKITH S	Likith S
64	MADHU C	Madhu C
65	PAVITHRA N	Pavithra N
66	POOJA S	Pooja S