Report on Skill Development Course of Communication 2022

Title	**Skill development course on communication**
Date of Event(s) & Time	**16 - 21 May, 2022**
Department / Association /Cell / Committee	Department of Computer Applications
Venue	**Offline Mode**
Number of Participants	BCA
Target Audience	VI and IV semester BCA students
Event Co-Ordinator	Prof. Sailaja M Prof. Saranya C Prof. Gowthami S

Report

Skill development course is conducted by **Computer Applications** on the topic of **"COMMUNICATION"** dated on **16th to 21st May 2022.**

The basic objective of this course is to build and improve good communication skills in students, because Communication is important **to express oneself. It also satisfies one's needs**. One should have effective communication for advancement in the career. In your personal life, effective communication skills can smooth your way and your relationships with others by helping you to understand others, and to be understood.

This course was conducted for All VI and IV semester BCA Department students, in offline mode.

SESSION 1

Introduction to communication

The session was handled by Assistant Professor. Saranya C. The session was interactive and interesting, which made students to learn things. It contained what is communication. Definition of communication, proposed by different authors. Process of communication, how one gives information and the other receives it. Importance of communication, that one should informs, influences and express feeling while communicating. Perspectives of communication. Factors affecting perspectives in communication, some of them are language, visual perception, past experience, etc. Barriers of communication and its types. Elements of communication. Effective communication. Essentials of effective communication. Some of the Path which helps in Improving Student Communication Skills.

SESSION 2

Verbal and Non-Verbal communication

The session was handled by Head of the Department, Professor. Sailaja M. The session was interactive and interesting and we learnt new things. It contained what is verbal communication and non-verbal communication. We learnt Verbal communication is what we communicate by speaking and conveying information to others. Verbal communication includes written and oral communication. Non-verbal communication is communicating by body language, gestures etc. We learnt some of the non-verbal communications like para language, facial expression, eye contact, silence, hand shake, etc. The session had an activity on verbal communication and non-verbal communication.

The activity on verbal communication was, we some of them spoke to the group about different topics which was given to us like "about hobbies, what you have learnt in pandemic, about food", etc. and also got feedbacks. It was very interesting and interactive session. We learnt to communicate with group.

The activity on non-verbal communication was, we some of them acted non verbally in front of the group on some topic and they found what it is (like dumb charades) and got feedbacks. The session had more fun and was interactive.

SESSION 3

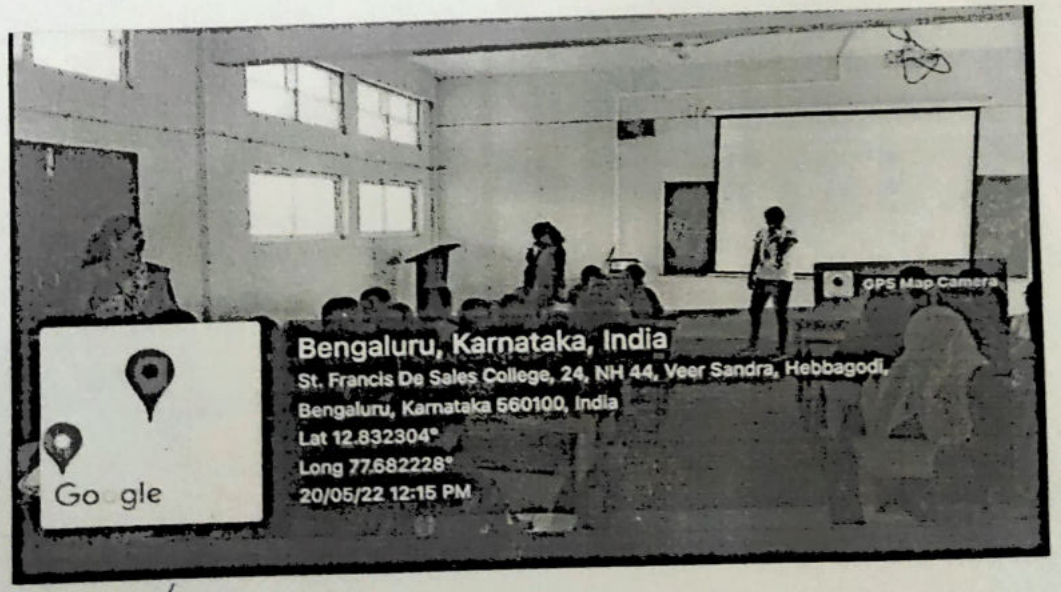
Types of communication

The session was handled by Assistant Professor Gowthami S. The session contained types of communicators, they are passive, aggressive and assertive. We learnt what is passive, aggressive and assertive communicator and its example. How does all the communicator communicate with one another. What will be their thinking while communicating? We learnt which is the good way of communication among the three types.

The session had activity on types of communicators. Some of them formed a pair and communicated with each other on given situation and the group have to find what type of communication is that. The session had more fun and very much interactive and interesting.

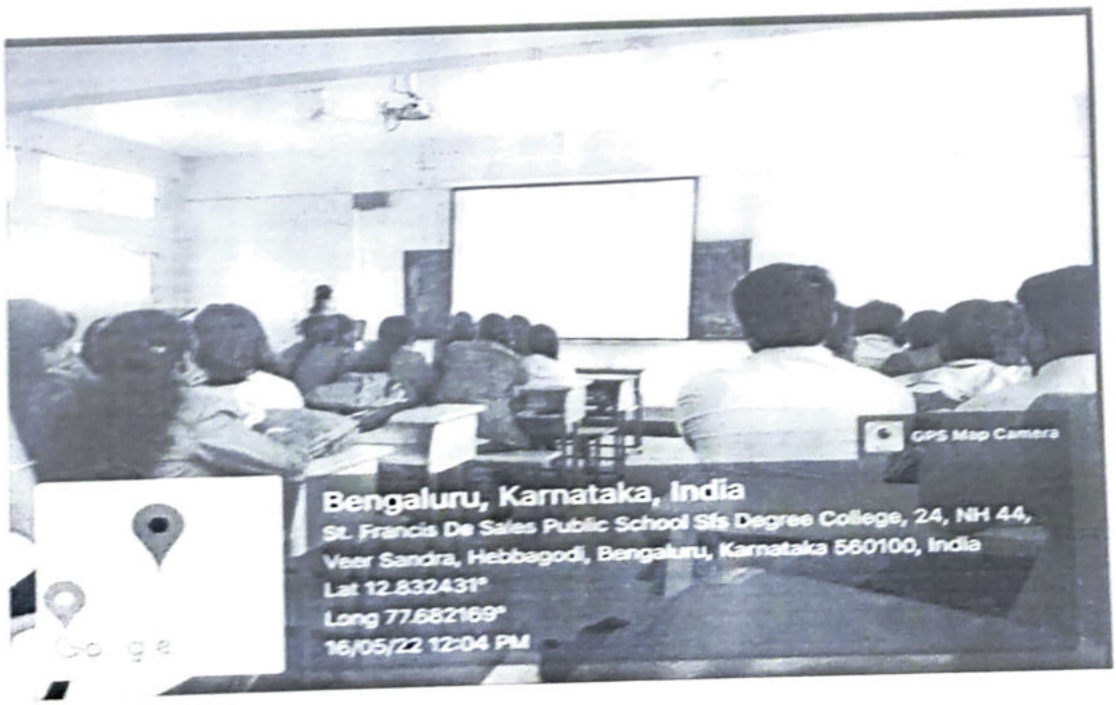
Outcome

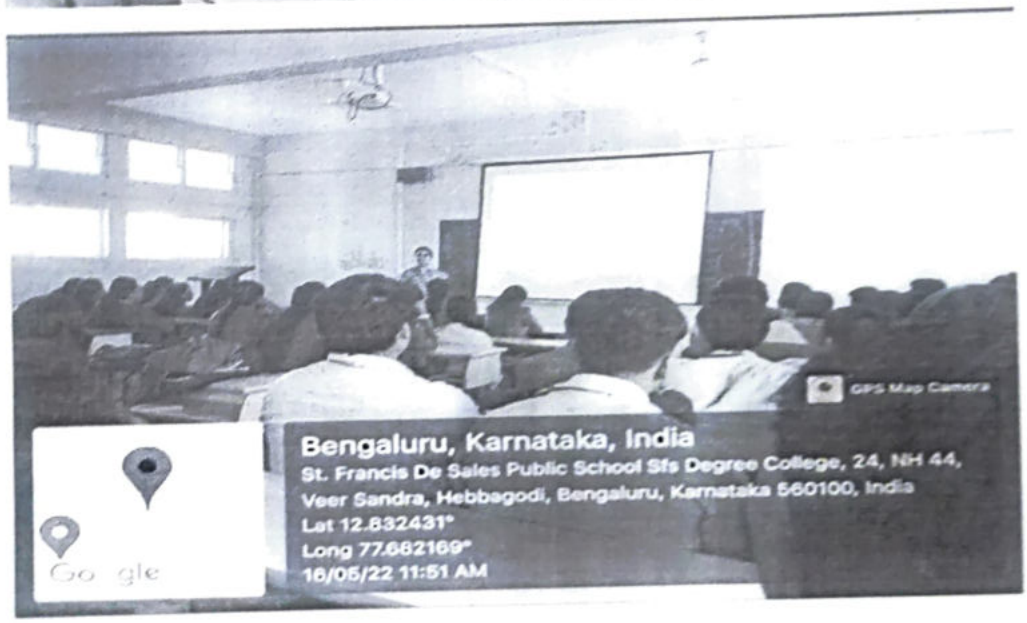
Communication skills impact **our ability to persuade people – to enrol people in our ideas, our visions, and our visions**. This has a huge impact on how effective we are and the outcomes we experience in life. Listening is also crucial for effectiveness – particularly in leadership roles.



COORDINATOR
Desalite Skill Development Cell
St. Francis de Sales College
Bengaluru - 560100

GPS Map Camera
Bengaluru, Karnataka, India
St. Francis De Sales College, 24, NH 44, Veer Sandra, Hebbagodi,
Bengaluru, Karnataka 560100, India
Lat 12.832304°
Long 77.682228°
20/05/22 11:54 AM
Google


GPS Map Camera
Bengaluru, Karnataka, India
St. Francis De Sales Public School Sfs Degree College, 24, NH 44,
Veer Sandra, Hebbagodi, Bengaluru, Karnataka 560100, India
Lat 12.832431°
Long 77.682169°
16/05/22 12:04 PM
Google



COORDINATOR
Desalite Skill Development Cell
St. Francis de Sales College
Bengaluru - 560...

Attachments

Kindly **attach** the following supporting documents: (wherever applicable)

S. NO	Document	Format	Print/Drive
1	Brochure of the event	PDF	DRIVE
2	Circular of the event (Notifications)	PDF	NO
3	Geo-tagged photos/Screen Shots		DRIVE
4	Attendance sheet with signature of the attendees (offline)/Consolidated Excel sheet of the feedback forms (Online)	PDF / Excel Sheet	DRIVE (excel generated from LT)
5	Copy of the Certificate issued	PDF	NA
6	Invitation and acceptance letter (or mail) of the Chief guest	PDF	NA
7	Proof for honorarium given to the guest (Cheque or online payment details)	PDF	NA
8	Registration details	PDF	NA
9	Profile of the Resource Person	PDF	IN HOUSE

ST FRANCIS DE SALES COLLEGE
Permanently Affiliated to Bangalore University || AICTE Approved Electronic City, Bengaluru - 100
Reaccredited by NAAC with 'B++' Grade || Recognised under section 2(f) & 12(b) of the UGC Act || An ISO 9001: 2015 Certified Institution
A FRANSALIAN INSTITUTE OF HIGHER LEARNING

SKILL DEVELOPMENT COURSE BROCHURE

Department of Computer Application

Title of the course : soft skills on bridging th gap in communication.

Duration : 5 Classes

Venue : 411

Fees : No Registration Fees

Eligibility : BCA II & III Years

Course Facilitator : Prof. SAILAJA.M
Prof. SARANYA.C
Prof. GOWTHAMI.S

Free Registration

Date of commencement of course:
16th May,2022

ST FRANCIS DE SALES COLLEGE

Electronic City Post, Bengaluru - 560100

Department:COMPUTER APPLICATION Batch:2019 BCA A SEC Semester:S6

Subject Wise Attendance Percentage Report: 16-05-2022 to 21-05-2022, Hours:

Sl No.	Reg No	Roll No	Name of student	SKILL DEVELOPMENT-COMMN (SKILL DEVELOPMENT-			Aggregate (in percentage)
				ATT	TOT	Percentage	
1	19NCSB7001	19D001K	ABHISHEK J ANGELLO	4	4	100	100
2	19NCSB7002	19D002K	ABHISHEK N	0	4	0	0
3	19NCSB7006	19D003K	ANJALI A	4	4	100	100
4	19NCSB7007	19D004K	ARPITH CHINNASWAMY R	4	4	100	100
5	19NCSB7008	19D005K	ASHWINI P	4	4	100	100
6	19NCSB7010	19D006K	BHAGHYA B M	4	4	100	100
7	19NCSB7011	19D007K	BHAVANA R	3	4	75	75
8	19NCSB7012	19D008K	DAISY D	3	4	75	75
9	19NCSB7013	19D009K	DEEPAK KUMAR P	4	4	100	100
10	19NCSB7014	19D010K	DILEEP R	3	4	75	75
11	19NCSB7015	19D011K	DIVYA BALARANI D	4	4	100	100
12	19NC587016	19D012K	DIVYA M	4	4	100	100
13	19NCSB7017	19D013H	FEBIN CHANDY THOMAS	2	4	50	50
14	19NCSB7018	19D014K	GEO SAGAI MELVIN	3	4	75	75
15	19NCSB7019	19D015H	GODLY BIJU THOMAS	2	4	50	50
16	19NCSB7022	19D016K	HEMASHREE G	3	4	75	75
17	19NCSB7024	19D018K	HINDUSHREE R	3	4	75	75
18	19NCSB7025	19D019K	JULIE EMIMAL T	4	4	100	100
19	19NCSB7026	19D020K	MADHUSHREE R	3	4	75	75
20	19NCSB7027	19D021K	MAMATHA V	3	4	75	75
21	19NCSB7031	19D022H	NAYEEM BAIG J	0	4	0	0
22	19NCSB7032	19D023K	NIKHIL GEORGE I J	4	4	100	100
23	19NCSB7033	19D024E	P N VISHNU	4	4	100	100
24	19NCSB7036	19D025H	PRAVEEN KUMAR V	4	4	100	100
25	19NCSB7037	19D026K	PREETHA E	4	4	100	100

26	19NCSB7041	19D029H	RAVIKUMAR S	3	4	75	75
27	19NCSB7042	19D030K	RICKY PETER PEREIRA	4	4	100	100
28	19NCSB7044	19D031H	SANGEETHA NAYAK	4	4	100	100
29	19NCSB7045	19D032H	SHALINI K	4	4	100	100
30	19NCSB7049	19D033K	SHOBITHA S SUKUMAR	4	4	100	100
31	19NCSB7048	19D034K	SHOBITHA S SHOBHA	4	4	100	100
32	19NCSB7050	19D035K	SHWETHA S	3	4	75	75
33	19NCSB7052	19D036H	SMITA KUMARI	2	4	50	50
34	19NCSB7053	19D037T	SOWMIYA R	4	4	100	100
35	19NCSB7056	19D039H	THARUNKUMAR S	4	4	100	100
36	19NCSB7058	19D041S	VISALA GUPTA T K	4	4	100	100
37	19NCSB7040	19D042K	RASHMI K M	3	4	75	75
38	19NCSB7035	19D043K	PRAVEEN KUMAR M	4	4	100	100
39	19NCSB7054	19D044K	STELLA MARY R	0	4	0	0
40	19NCSB7009	19D045TE	B S VANDANA	3	4	75	75
41	19NCSB7039	19D046K	RAKSHITHA S	4	4	100	100
42	19NCSB7047	19D047K	SHILPA P	3	4	75	75
43	19NCSB7046	19D048K	SHALOM S BASILIEA	4	4	100	100
44	19NCSB7021	19D049H	HEMANTH M	4	4	100	100
45	19NCSB7005	19D051K	ANDREWS WILLIAM K	0	4	0	0
46	19NCSB7020	19D052K	HARSHITHA J	4	4	100	100
47	19NCSB7034	19D053H	PRADEEP N C	4	4	100	100
48	19NCSB7051	19D054K	SINDHU D	4	4	100	100
49	19NCSB7003	19D056K	AKSHAY KUMAR P	2	4	50	50
50	19NCSB7043	19D058K	ROHITH V	3	4	75	75
51	19NCSB7004	19D060H	ALTAF HUSSAIN	3	4	75	75
52	19NCSB7030	19D061E	MUKESH KANNA S	3	4	75	75
53		T19D062K	MONISHA G	4	4	100	100

Staffname & Signature:GOWTHAMI S

Date & Time:18-07-2022 5:49 pm

ST FRANCIS DE SALES COLLEGE

Electronic City Post, Bengaluru - 560100

Department:COMPUTER APPLICATION Batch:2020 BCA A SEC Semester:S4

Subject Wise Attendance Percentage Report: 16-05-2022 to 21-05-2022, Hours:

Sl No.	Reg No	Roll No	Name of student	SKILL DEVELOPMENT-COMMN (SKILL DEVELOPMENT-			Aggregate (in percentage)
				ATT	TOT	Percentage	
1	20NCSB7001	20D001M	ABINS K CHACKO	2	5	40	40
2	20NCSB7002	20D002H	ADARSH SHIVAN	4	5	80	80
3	20NCSB7003	20D003K	AKASH S K	4	5	80	80
4	20NCSB7004	20D004M	ALAN M JIMMY	0	5	0	0
5	20NCS87005	20D005E	ANKUR SINGH S	3	5	60	60
6	20NCS87006	20D006K	ARUN A	5	5	100	100
7	20NCS87007	20D007H	BALASUNDER V	4	5	80	80
8	20NCSB7009	20D008K	BHOOMiKA B S	3	5	60	60
9	20NCS87010	20D009H	BIBI FATHIMA S	2	5	40	40
10	20NCS87012	20D010K	CHANDANA K	5	5	100	100
11	20NCSB7013	20D011H	GEBIN GEORGE	4	5	80	80
12	20NCS87014	20D012H	GEORGE BUSH	4	5	80	80
13	20NCSB7017	20D014K	HARSHITHA D	5	5	100	100
14	20NCS87018	20D015K	HARSHITHA G	5	5	100	100
15	20NCSB7020	20D016H	JABEENA PARVEEN	1	5	20	20
16	20NCSB7021	20D017K	JAYA KUMAR S	3	5	60	60
17	20NCSB7022	20D018M	JITHIN SHAJI	2	5	40	40
18	20NCS87023	20D019H	JOSEPH ARUL RAJ	5	5	100	100
19	20NCSB7024	20D020H	JYOTHIKUMARI D	5	5	100	100
20	20NCSB7026	20D022H	KAVYASHREE T	3	5	60	60
21	20NCSB7027	20D023H	LAVANYA A	5	5	100	100
22	20NCSB7028	20D024K	LIKITHA T	5	5	100	100
23	20NCSB7029	20D025TA	LOKESH M	2	5	40	40
24	20NCSB7030	20D026K	MAHENDRA N	0	5	0	0

25	20NCSB7031	20D027K	MAHESH C	3	5	60	60
26	20NCSB7033	20D028H	MOHAMMED IRFAN S	1	5	20	20
27	20NCSB7034	20D029K	MOHAMMED MUBARAK A	5	5	100	100
28	20NCSB7037	20D031K	MONIKA R	4	5	80	80
29	20NCSB7038	20D032K	PRASHANTH D	4	5	80	80
30	20NCSB7039	20D033K	RAJESH S	5	5	100	100
31	20NCSB7040	20D035K	SANTHOSH K	5	5	100	100
32	20NCSB7043	20D036K	SHREYA BANDEKAR	4	5	80	80
33	20NCSB7044	20D037H	SIMRAN R H	5	5	100	100
34	20NCSB7045	20D038K	SOUNDARYA G	5	5	100	100
35	20NCSB7049	20D040E	SURENDAR K	4	5	80	80
36	20NCSB7050	20D041K	VAISHNAVI S	5	5	100	100
37	20NCSB7051	20D042TA	VIGNESH M	5	5	100	100
38	20NCSB7052	20D043K	YASHASWINI T	5	5	100	100
39	20NCSB7053	20D044E	YAZHINI A P	3	5	60	60
40	20NCSB7016	20D045K	HARISH S	5	5	100	100
41	20NCSB7035	20D046K	MONISHA S	5	5	100	100
42	20NCSB7042	20D047K	SHRAVANI P	5	5	100	100
43	20NCSB7046	20D048K	SRINIDHI M	3	5	60	60
44	20NCS87011	20D049K	CHAITHRA S	4	5	80	80
45	20NCSB7041	20D050TA	SANTHOSH KUMAR B	2	5	40	40
46	20NCS87019	20D051K	HARSHITHA J	5	5	100	100
47	20NCSB7025	20D052H	THAMARAI KANNAN K	4	5	80	80
48	20NCSB7048	20D053H	SURAJ SINGH	3	5	60	60
49	20NCSB7054	20D054TA	YESHWANTH J	5	5	100	100
50	20NCSB7008	20D055TA	BHASKARAN R	3	5	60	60
51	20NCSB7032	20D056E	MARIO C MANUEL	0	5	0	0

Staffname & Signature:GOWTHAMI S

Date & Time:18-07-2022 5:55 pm