

To,
The principal
SFS Degree college

16th August 2022

From,
Geo Sagari Melvin
19D014K
6th Sem BCA

Respected Sir,

Sub: Permission letter

I being a part on an Internship Dated from 1st June 2022 to 8th August 2022 have successfully completed @ Whetstone cg Pvt Ltd. I Request you to grant me the attendance for the above dates.


kindly grant me the permission and oblige

Thanking you

Yours Sincerely
Geo (6th BCA)

TS

HOD


16/8/22

HOD: As part of the final year BCA project & internship, kindly please allow these students for attendance claim. These student will clear all his subjects.

Sulajja

MENTOR

① TO C	72%	<u>Sulajja</u> 16/8/22
② SP	71%	<u>Sulajja</u> 16/8/22
③ Cryptography	66%	
④ WIP	72%	

Placement Cell

As per College placement Policy
The student can be permitted

Sulajja
16/8/22

permitted for Benny
Sulajja
16/8/22

Father, Principal



To

Geo Sagai Melvin,

Date:28.05.2022

**Sub:Offer
Letter**

Dear **Geo Sagai Melvin,**

Welcome to "WHESTONE" Family!

We are pleased to inform you that you have been selected for the internship in our Organization. You are required to join the company on date **01.06.2022**.

As a part of pre-joining formality, you would be required to submit the below mentioned documents. Photocopies of Address Proof- Adhar Card, Local Address proof – If adhar card is not with Bangalore address – Affidavit or rental agreement with Bangalore address would be required, Age Proof – Pan Card, Education Certificates and Four Passport Size Photographs. The originals would be required for verification.

As per your request this internship will be hybrid both offline and online. You will have to report to the office twice or thrice a week. This internship will be for 8 weeks. You'll be issued your completion letter and certificate only after you submit the module.

You are strictly expected to attend all the online meeting when not reported to office. In case of discontinue or leave you will have to inform 3-4 days before. If you have any question feel free to contact us.

Looking forward to a mutually rewarding association with you.
Best Regards,

A handwritten signature in black ink, enclosed in a circular scribble.

Alia Begum
HR Manager



HETSTONE CG PRIVATE LIMITED

365/1,15TH CROSS, 2ND STAGE,2NDCROSS, WEST OF CHORD
ROAD,MAHALAKSHMI LAYOUT, BANGALORE,
Karnataka 560086

Date:08.08.2022

Dear **Geo Sagai Melvin,**

This is to certify that Mr. Geo Sagai Melvin, has successfully completed her internship with Whetstone cg Pvt Ltd - Intern (1st June 2022 - 8th August 2022). During the period, he handled various projects and made processes to streamline the operations, and brainstormed and executed several strategies to promote growth. During the course of the internship, Mr. Geo Sagai Melvin has shown a great amount of responsibility, sincerity, and a genuine willingness to learn, and a zeal to take on new assignments and challenges. In particular, his coordination skills and communication skills are par excellence and his attention to detail is impressive. We wish him all the best in his future endeavors.

Yours sincerely,



Alia Begum
HR Manager