

Offer Letter at QUIZARO (ExtendedEdge)

Name: **KIRAN C**

OL ID :**QZE2309747**

We are pleased to offer you an internship opportunity at Quizaro (ExtendedEdge), Bangalore. The position is for **Business Development Trainee**. Your internship shall commence on **Sep 21 2023** and shall continue till **Sep 30 2023**. You will be under a 10 day unpaid training period till **Sep 30 2023** participation and attendance are **mandatory**.

Please read this letter carefully and indicate your acceptance of the offer by signing and returning a copy of this letter.

1. Your Position

You will be hired on the terms and conditions in this agreement, in the role of **Business Development Trainee**. In any Addition to any duties allocated by the Training from **Oct 01 2023 to Feb 01 2024**, your position will be involved.

The Duties allocated set out below:

OJT Start Date: **Oct 01 2023**

OJT End Date: **Feb 01 2024**

Stipend: INR **17000** Per Month + **INR 10000 as incentives** (Subject to statutory deductions)

Target: Shall be discussed during the induction/training period.

2. Location

You will be based at the address shown below:

3rd Floor in CKPearl, No. L 151, 5th Main, Sector 6, HSR Layout, Bangalore - 560102.

3. Probationary Period

Your training is subject to the satisfactory completion of a probationary period of four months. The probationary period is designed to grant the Training time to assess whether you are able to fulfil your role with the Training. During the probationary period, your training may be terminated by either you or the Training upon providing 1 Month written notice.

Training Policies

You agree that the trainee policies, as amended or replaced from time to time, shall be binding upon you but shall not form part of the trainee contract.

- At any time if you wish to discontinue the training due to personal reasons , either you will have to pay a compensation equal to 1 month stipend or you are required to serve a notice of 30 Days.
- Upon conclusion of your tenure, you will immediately return to the Company all of its property, equipment and documents including electronically stored information.
- You will observe all policies and practices governing the conduct of our business and employees.
- Official communication either within the company or outside the company should be through the company Email of your manager only.
- Post successful completion of the Training tenure, the candidate will be prone to performance based pre-placement offers by the company.

4. Confidentiality and Intellectual Property

You agree that you will not divulge any of the confidential information or trade secrets of the Training to any person, whether during or after the termination of your Training.

5. Hours of Work

As a trainee, you will be required to devote substantially the whole of your time and attention during the trainee ordinary business hours to the performance of your duties under this agreement.

On the date of joining, please bring the following documents to submit for verification:

- (a) Original and photocopies of educational certificates and mark sheets.
- (b) PAN Card, Voter ID or Driving License Scanned Copy.
- (c) Three passport-size photographs.(d) Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code.

As a token of your acceptance of our offer of trainee with the Company, please sign in the space provided below and return a duplicated version of this letter immediately to us within two (2) days from the date of this letter.

Our offer shall automatically lapse unless (i) you confirm your acceptance of it and return a copy to us within the prescribed time and (ii) you join us on or before your date of joining stated in this Training Offer Letter.

Any disputes arising out of this offer letter shall be governed by and construed in accordance with the laws of India and the courts in Bangalore shall have exclusive jurisdiction.

6.Separation:

- Your voluntary separation will be one months' notice
- The Company reserves the right to terminate your services without assigning any specific reason whatsoever for such termination by giving you one months' notice or one month's basic pay.
- The Company also reserves the right to terminate your services without any notice or salary in lieu thereof on the grounds of misconduct.

For Quizaro ExtendedEdge PVT LTD
B P Pradeep Kumar (Human Resources)

7.Acceptance:

I have read and understood the contents of this Training Offer Letter and Exhibits here to (hereinafter 'Letter') and accept all the terms and conditions of this Letter in its totality.

Yours sincerely,

SIGNATURE:

(Candidate's Signature)

DATE: