



10AC
LEXUS ACADEMY

.....Enriching Knowledge

Date: 01-04-2019

To,

The Principal
S.F.S Degree College
Electronic City Post
Bangalore -560100

Respected sir,

Sub: Communicative English Class

This has reference to the discussion the undersigned had with you regarding Skill development and Communicative English training for the final year degree students at your premises.

As I had completed the above mentioned sessions (24 Hours) on 07-03-2019, I request your good self to settle my emoluments of Rs. 12,000/- (Rupees Twelve Thousand Only) at the rate of Rs.500/- per hour session at the earliest.

Thanking you

Yours Sincerely

For LEXUS ACADEMY

(VINCENT C)