

The Department of Science in collaboration with all its associations conducting activity for B. Sc students

"Microsoft Office"

on 07/09/2019 Office

ALL ARE CORDIALLY INVITED

Venue: 408 Time: 11 AM



T FRANCIS DE SALES COLLEGE

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Report on ICT

"Microsoft Office"

Education is playing the most important role in all round development of student. Teachers share the students by providing them with various teaching, learning experience. Today's era is a known as era of information and communication technology (ICT). ICT has reached into the every aspect of life. Thus, to make individuals technology literate, ICT education should start from primary school. ICT enables users to create access, store, transmit and manipulate different information in audio and visual form with the help of different hardware and software. ICT is useful for effective teaching, learning process, quality education and overall development of students, teachers and administrative staff. The main objective of this study was to examine computer and related experience in primary school related to classroom teaching and administrative use, specifically in rural area of India.

The Department of Science in collaboration with all its associations conducted the activity of Microsoft Office on 07th October 2019 in the college for B. Sc students. All the students of B, sc gathered in room no. 408 and Prof. Smrutee gave the introduction on ICT as technology comes in a range of colleges. It is used in education to improve or enhance the quality of a student education and improved economic opportunity and success. Included in this range the tools which are used by the teachers to deliver the courses, develop course materials and manage classroom administration.

Prof. Smrutee explained about the

- MS Paint
- MS word
- **PPT**
- MS excel

It includes the basic thing of Microsoft office and also usage of PPT, Excel and word. She suggested the students to use all these as a part of their education. She told students to prepare the PPT presentation for the seminar topics and students should present in the coming classes.



Students enjoyed the activity and enriched their knowledge about the basics of PPT, Ms Word and MS Excel.

Todays information era is expandable, so in colleges curriculum lots of information has to be enriched in a huge way. Due to that the basic concept as well as new ideas, innovations, thoughts and research related information, curriculum scope is going on in broad manner. ICT based education will play vital role for self learning, it will beneficial for students in all the ways.

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18PCM028K	MEGANA M
18PCM030TE	VASANTH KUMASMR S
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19MEC004E	CHALLA KISHAN CHOWDARY
19MEC005K	HARSHITHA K
19MEC006K	HITHESH R
19MEC007K	KALAVATHI S
19MEC008T	MANOJ KUMAR G
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19MEC015K	SHASHIKIRAN A
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17PCM019S	PRASHANTH YADAV G	
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17PCM026K	SHARANYASHREE M	_
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17MEC002K	ATHIRA BABU CHIDAMBARAM BHARATHI J P	
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17MEC010H	JUSTINE JOY	
17MEC011K	MAMATHARANI T	_
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