



# ST FRANCIS DE SALES COLLEGE

Permanently Affiliated to Bangalore University || AICTE Approved | Electronic City, Bengaluru - 100

Reaccredited by NAAC with 'B++' Grade || Recognised under section 2(f) & 12(b) of the UGC Act || An ISO 9001: 2015 Certified Institution

## A FRANSALIAN INSTITUTE OF HIGHER LEARNING

# FACULTY ENRICHMENT CELL

## *Is Organizing*

# An Orientation on Generation of E-certificates



**DATE: 20/05/2023**

**TIME: 12:15 PM**

**RESOURCE PERSON**

**DR. ROSALINE**

**PG DEPARTMENT OF COMMERCE**

**VENUE: DIGITAL LIBRARY**





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## Administrative Training Program on Generation of E-Certificates

<b>Title</b>	Generation of E-certificates
<b>Date of Event(s)</b>	20.05.2023
<b>Department/Association/ Cell/Committee</b>	Faculty Enrichment Cell
<b>Venue</b> <i>(Mention the platform if it is online)</i>	Digital Library
<b>Number of Participants</b>	15
<b>Target Audience</b>	15

<b>Resource Person(s) with qualification (if applicable):</b>	Dr. Roselini Jayanthi

<b>Place of visit/ details of Industrial Visit place (if applicable):</b>	
<b>Event Coordinator</b>	Prof Pavithra, Prof Roopa J

### **The objective of the Program:**

1. To improve the digital skills of a library staff with regards to generation of E-certificate.
2. To design the models for E-certificate.
3. To Link the E-certificates with google forms which will enable quick issue of certificates.



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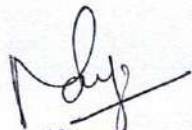


On 20.05.2023, FEC conducted an event "Orientation of generation of E-certificate" to enable Library staff to distribute E-certificates to the students soon after the events. It was observed that there was some difficulty faced by library staff while conducting virtual events, to generate and issue e-certificates to the students. All the library staff were given the orientation of the same thing and to Overcome the issue. The resource person was Dr.Roslini Jayanthi, PG Dept. of Commerce helped them Creation of Google forms, Generation of E-certificates and autocrat both.

### **Outcomes of the Programme**

1. Library staff were able to create Google forms
2. Library staff were able to generate E-certificate.
3. Library staff were able to Autocrat both google forms and E-certificate

**Report Prepared by: Mrs.Pavithra K**



**Coordinator**  
Internal Quality Assurance Cell  
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**PRINCIPAL**  
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Photos

