



## GLOBAL WECONNECT TECHNOLOGIES INTERNSHIP OFFER LETTER

Date: 23-10-2023

Hi **Monicka Shalu A,**

We are glad to inform you that your application for the position of **Data Analyst Intern** has been accepted by the Recruitment Team, and you have been selected for the internship in our company.

This letter is regarding your internship application as of 23-10-2023. The recruitment team has expressed a positive response and confidence, and you are one of the best candidates from the rest of all the applicants. Session and terms of the internship have been discussed earlier as well.

As you know it may be a very bustling time, we advise you to be mentally and physically equipped, and of course, you can get along with our expectations.

Note: Your Joining Date will be **02-01-2024**. This offer is valid for one week from your date of joining. If you are falling to join us in the expected period, this opportunity will be invalid and considered as oblivion and unoccupied.

To accept the company's offer, kindly confirm with your signature and date this letter. If you have any further queries or any information required, please reach us at below contact details.

With best wishes,

*S. Abinaya Sindhu*

**Abinaya Sindhu**  
HR Manager | GWC Technologies

Contact No: **+91-9986168512**

Mail ID: **indiahr@gwcteq.com**

Accepted on: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Signature: \_\_\_\_\_

Name:

## **Annexure -1**

**Submission of Documents:** You need to scan all the original documents and submit them to the HR team. At the time of joining, a photocopy of the following documents should be submitted. Please carry any 4 original copies for verification.

1. SSLC/ 10th Mark Sheet
2. PUC/ PDC/ +2 Mark Sheet
3. Degree/ Graduation Certificate/ Convocation Certificate
4. Degree/ Graduation Marks cards (All Semesters or consolidated)
5. Certificates of any other Qualification (If Any)
6. Copy of Passport
7. Copy of PAN Card
8. Copy of Aadhar Card
9. Passport size photographs - 4
10. Copy of updated resume

Accepted on: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Signature: \_\_\_\_\_

Name: