



# ST. FRANCIS DE SALES COLLEGE

A FRANSALIAN INSTITUTE OF HIGHER EDUCATION **AUTONOMOUS**

NAAC A GRADE • AFFILIATED TO BANGALORE UNIVERSITY • AICTE APPROVED • 2(F) & 12 (B) RECOGNITION OF UGC • ISO 9001:2015 CERTIFIED

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## Examination Fee Refund Policy

As per the UGC guidelines (D.O. No. F. 2-71/2022 (CPP-II) (C-114546) dated 12th June 2024)

### Privacy Policy

The details you provide will be used solely for the purpose of processing the payment to be made to the institution. All data will be securely stored and will not be shared with any third parties or used for purposes other than processing your payment.

### Cancellation/Refund Policy

- **No Cancellation:** Once the payment for the examination fee has been made, there is no option for cancellation.
- **Duplicate Payment:** In the event of a duplicate payment, the student or parent should immediately approach the **Admin or Finance Office** with proof of the transaction (such as the transaction reference or a bank statement) to request a refund.

**IMPORTANT:** By submitting a payment through the online payment gateway, you are agreeing to the terms and conditions set forth in this policy.

### Terms and Conditions

By making an online payment for examination fees, you acknowledge and agree to the following:

1. **Fee Structure and Eligibility:** You have read and understood the guidelines for the examination fee, including the fee structure for the course, as provided in the College ERP.
2. **Payment Method:** You confirm that you have the necessary credit/debit card details or Net banking information to complete the payment via the online payment gateway.
3. **Disclaimer:** *Payment of the examination fee does not guarantee eligibility for the examination. The student must meet all other eligibility criteria as specified by the institution.*

This agreement constitutes the entire agreement between the user (student/parent) and the College with respect to the use of this website. It supersedes all previous or contemporaneous communications, whether electronic, oral, or written, between the user and the College regarding the website. A printed version of this agreement and any electronic notices related to it will be admissible in legal proceedings as business records, subject to the same conditions as other original business documents.