



ST FRANCIS DE SALES COLLEGE

Permanently Affiliated to Bangalore University || AICTE Approved Electronic City, Bengaluru - 100

Reaccredited by NAAC with 'B++' Grade || Recognised under section 2(f) & 12(b) of the UGC Act || An ISO 9001: 2015 Certified Institution

A FRANSALIAN INSTITUTE OF HIGHER LEARNING

RAZZMATAZZ 2K22

EVENT INCHARGES

Sl.no.	Committees /Duties	Faculty in-charge	Roles and Responsibilities
1	Master of ceremony (formal and informal)	Dr. Noor Dr. Madhuramozhi Prof. Jeseentha Prof. Ronita	
2	Invitation and certificate designing	Prof. Ashwini C	
3	Registration	Prof. Madhusudan Prof. Lakshmi Balakrishnan Prof. Deepa Shree Prof. Geetha P S	
4	Stage decorations and arrangement (On and Off Stage)	Prof. Kavya Shree Prof. Priya Prof. Nagarathna Prof. Sivagami (BSC) Prof. Shivakami (English)	
5	Hospitality	Prof. Veena Prof. Victoria	
6	SFS competitive performances	Prof. Vanitha Prof. Mousime Prof. Mamatha K	Coordinate with Cultural Committee and identify strong teams for participation from the college for all the events
7	Certificate writing and distribution (Receiving Dummy Cheques and Certificates)	Prof. Sathishwari Prof. Chithra Prof. Chaithra	
8	Invitation dispatch and inauguration ceremony	Cultural Committee	
	<ul style="list-style-type: none">Prayer song	Prof. Diliya Prof. Victoria Prof. Keerthi	
	<ul style="list-style-type: none">Welcome address	MC	
	<ul style="list-style-type: none">Inaugural dance	Prof. Sailaja Prof. Gowthami	
	<ul style="list-style-type: none">Introduction of Chief guests	MC	
9	Green rooms –girls	Prof. Jennifer Prof. Soniya Ashok	



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		Prof. Ajitha Prof. Regimol	
10	Green rooms – Boys	Prof. Johnson Prof. Lavin	
11	Adaptune	Prof. Dhanujakshi Prof. Akshaya	
12	Choreography	Prof. Rashmi Dr. Pandikani	
13	Group Song	Dr. Prakash Ranjare Prof. Rakshitha	
14	Fashion Show	Dr. Nebula Prof. Ramandeep Kaur	
15	Short Film Making	Prof. Kumara (Kannada Dept) Dr. Reva Prasad	
16	Mime	Prof. Mangayarkarasi Prof. Kumar (Commerce Dept)	
17	Discipline Committee	College Discipline Committee PEDs (Prof. Venkataramaiah, Mr. Anand, Mr. Ramasamy, Ms. Christina) and Prof. Kittappa.	
18	Valedictory and distribution of prize money	Prof. Annie Christilla Prof. Kusuma Prof. Roshny Anne Koshy	
19	Stalls and sponsorships	Prof. Druva Kumar Prof. Maruthi Prof. Devidas Tukaram Prof. KBG	
20	LED performances (Technical support)	Prof. Lakshmi C B Prof. Saranya	
21	Judges Incharge	Prof. Devichandrika Prof. Maya Mathew Prof. Madhuri	
22	Chief Guest Incharge	Prof. Shantharaju Prof. Sudhakar	
23	Filing Committee	Dr. Tharini Prof. Archana Prof. Uma Maheshwari	Distribution and Receipt of files before and after event
24	Arrangement of files	Prof. Benet Prof. Deepa S	Collection of Stationery from cultural committee and arrangement of files according to events

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15/7/20



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National Level Intercollegiate Cultural Fest

Work allotment to PG Faculty

- Discipline Committee
Mr. Kumara Swamy – Entrance & Registration
Mr. Mahesh – Main Stage & Green Rooms (boys)
Mr. Shiva Kumar – Closed Audi
Mr. Arun – Open Stage Audi
Mrs. Thanapackiam – Green Rooms (Girls)
- Hospitality
Mrs. Mamatha K
- Valedictory
Mrs. Maria Priya
- Stage Arrangements
Mrs. Siny Philip
- Fillers
Mrs. Rosaline Jayanthi
Mrs. Padmavathi
- Cerificate Committee
Ms. Trishala
- Filing Committee
Mrs. Roopa J
- File Arrangements
Anusha C V.
- LED- Tech Support
Ms. Shanmugapriya Venkatesan