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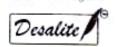
description of the contract of

Title	Orientation Session on Interview Skills
Date of Event(s)	11/08/21
Department / Association /Cell / Committee	Placement Cell
Venue (Mention the platform if it is Online)	St Francis de Sales College
Number of Participants	21
Target Audience	PG -Meom First Years
Resource Person(s) with qualification	Ms Sonia Ashok/Mr Karthik
Place of visit/ details of Industrial visit place (if applicable):	NA
Event Coordinator	Ms Sonia Ashok/Mr Karthik

Placement drives form an integral part of every institute as it endows the opportunities to the students to get employment in the well-known and esteemed organizations This orientation session is an introduction to interviewing skills for individuals who wish to attend an interview. The one-hour session is aimed at information giving, advisory and fact-finding interviews. Supporting learners with their career development involves a wide range of people and activities from, learning about the world of work, gaining employability skills, developing an understanding of group dynamics, understanding their own motivation and drives, to developing their self-awareness and self-belief. Some of these activities can be very effectively achieved through group activities but others require a designated, one-toone interview, where the learner is assured of your undivided attention, confidentiality and focus of attention on their development and future. The session is an introduction and awareness-raising session. To become proficient at attending interviews, students would

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The session is aimed at information giving, advisory and fact-finding interviews. Supporting learners with their career development involves a wide range of people and

The aim of the event was to make empowered the students by receiving the ample opportunities to compete in the race and get placed in established organizations.

To become proficient at interviewing, individuals would need more practice, to gain feedback on skills and to undertake further development.

Following tips were shared on improving the Interviewing skills:

- 1. Know how to use the job description
- 2. Research the company
- Review your resume
- 4. Prepare your outfit in advance
- 5. Practice for the interview
- 6. Prepare questions for the interviewer
- 7. Perform an informational interview
- 8. Be observant and listen closely to the interviewer
- 9. Know how to respond when you need time to think
- 10. Be polite to everyone you meet

To conclude the session though distinct in its approach had a common objective – to provide the student with the best of knowledge in that particular area. The session received extremely positive feedback and the College intends to provide such opportunities to students in the future as well.

PRINCIPAL
St. Francis De Sales College
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