

Internship Completion Letter

Date: 4th September 2023

To Whomsoever It May Concern

This is to certify that **Ms. Albienna Merlin** was associated with our organization from 9-July-2023 to 9-September-2023 as a Corporate Relations Intern.

Her major responsibilities included -

- On boarding companies which have requirements for recruitment.
- Maintain a healthy relationship with the company or corporate or recurring business and hiring needs.
- Facilitate and coordinate the hiring process along with internal external teams.

Her exposure to these areas were good. During her tenure with us, she ably handled her responsibilities and was an ideal intern. Her performance during this tenure was satisfactory. We found her to be very motivated, duty-bound, and a highly committed team player with very strong conceptual knowledge. She has excellent character and conducts herself professionally. We wish her every success in her future endeavors.



Anush Ramachandran
Founder's Office
Climber Knowledge & Careers Pvt. Ltd.

