



ST FRANCIS DE SALES COLLEGE

Permanently Affiliated to Bangalore University || AICTE Approved Electronic City, Bengaluru - 100

Reaccredited by NAAC with 'B++' Grade || Recognised under section 2(f) & 12(b) of the UGC Act || An ISO 9001: 2015 Certified Institution

A FRANSALIAN INSTITUTE OF HIGHER LEARNING

Internal Quality Assurance Cell
Academic and Administrative Audit
2021-2022

14.12.2022 and 15.12.2022

Audit Members: Prof. Gayathri Sudhir - Chairperson

Vice Principal and IQAC Coordinator
Oxford College, Bangalore

Prof. Maya Mathew - Member

IQAC Coordinator,
St. Francis de Sales College, Bangalore

Dr. Tharini - Member

AAA Coordinator,
St. Francis de Sales College, Bangalore

Agenda

14.12.2022

Time	Event	Venue
10.00 am – 10.30 am	Welcome	Board Room
10.30 am – 11.30 am	Department - Audits	Departments



11.30 am – 12.00 am	IQAC Audit	IQAC Room
12.00 pm – 12.30 pm	Audit Discussion	Board Room
12.30 pm – 1.00 pm	Lunch	Hospitality Room

15.12.2022

Time	Event	Venue
10.00 am – 11.00 am	Academic and Admin Office - Audit	Academic and Administrative Office
11.00 am – 12.00 mm	Library and Labs	Library and Labs
12.00 pm – 12.30 pm	Exit Meet	Board Room
12.30 pm – 1.00 pm	Lunch	Hospitality Room





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Academic and Administrative Audit (AAA) Report

2021-2022

1. Introduction:

SFS College came into existence in 2004 with the motto: Excellence, Transformation, and Efficiency. It is a minority-recognized institution that is permanently affiliated with Bangalore University. The College was granted an "A" grade by the NAAC in 2015. The Postgraduate Centre was added to the College in 2017. In the year 2018, the College obtained 2(f) and 12(b) recognition under the UGC Act of 1965. AICTE approval was obtained in 2020 to begin the regular MBA Program from 2020-2021. The College is also an ISO-certified institution. In the year 2021, the college was accredited 'B++' by NAAC.

2. About the institution:

St. Francis de Sales (SFS) College is manned by the Missionaries of St. Francis de Sales (MSFS) of South West India Province, who firmly believe that 'the education of the heart is the heart of education' hailed by its founder Fr. Peter Marie Mermier. The MSFS Fathers have nearly two centuries of experience and expertise in imparting quality higher education in every continent of the world. The MSFS Fathers of the South West Province come under the Karnataka Fransalian Society (KFS). The KFS has formed a trust named St. Francis Sales Educational and Charitable Trust to run and operate St. Francis de Sales College and PG Centre.

3. Criterion-wise Observations, Comments, and Suggestions

(Based on the spot visit to the Departments and the facilities during the audit.)

a. Curricular Aspects

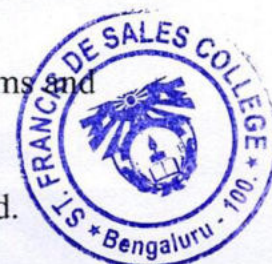
- The Academic Council plans and executes the curriculum of all the departments.
- The Exam Cell functions meticulously
- The teachers participating as BOE/BOS can be increased
- NEP has been adopted
- Add-on/Certificate programs are offered to support the student's development
- Internships opportunities could be increased
- Feedback system is in place

b. Teaching, Learning & Evaluation

- Advanced and slow learners are identified and supported with various activities
- Experiential learning is carried out through various classroom activities
- Use of ICT tools could be increased
- Exam Cell policy is in place
- PO/CO mapping is done and outcomes are monitored

c. Research, Innovations & Extension

- Faculty could try for funding and grants
- The Incubation Cell- ASPIRE has taken initiative to develop the entrepreneur culture in the institution.
- Research Cell has taken initiative to organize programs and sessions on research and IP.
- Student participation in research could be encouraged.



- Faculty can involve themselves in research and publish more research articles.
- DISHA, the extension activity cell has initiated to involve more students in extension activities.
- NSS and NCC function in an exemplary fashion.
- Number of MOUs and activities could be increased

d. Infrastructure & Learning Resources

- The institution has a good infrastructure for academic, cultural, and sports activities.
- ICT facilities are available in all the classrooms
- More journals and resources to be added to the library

e. Student Support & Progression

- Good number of scholarships are provided to the students by the institution
- Good number of activities are conducted as skill-enhancement initiatives
- Support for student progression to higher education and placement could be increased
- Student grievance mechanism is in place
- Student Council actively participates in the institution's functioning
- Alumni collaborative activities to be increased

f. Governance and Leadership

- The institution has visionary leaders and a clear roadmap for the future
- The policies and service rules are functional
- The institution's ERP has included all the aspects of governance



- Faculty welfare is given importance
- Faculty are supported and encouraged to grow professionally
- Appraisal system is in place
- Financial audits are conducted regularly
- IQAC functions effectively and works for the quality improvement of the institution.

g. Innovative Practices

- Inclusive environment for the students is given importance
- Energy conservation, water conservative and green practices are encouraged
- National and International Commemorative days are celebrated
- Through Institutional Distinctiveness students contributes to society.

4. Suggestions and Recommendations

(Guidelines, Suggestions, and Recommendations for improvement)

- Cross-cutting issues could be addressed with more importance
- PO/CO can be streamlined in line with NEP
- The institution can collaborate more with institutions and industries
- Library resources can be increased
- More support for placement and higher education to be provided
- Alumni to be more actively engaged
- The strategic plan can include roadmaps for research, student progression and autonomy for the institution
- Best Practices can be developed into more outcome-oriented practices



Ms. Gayatri Sudhir
 Vice-Chancellor, IQAC Coordinator
 Signature of the Chairman
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Academic and Administrative Audit

Follow-up Actions 21-22

S.No	Recommendation	Action Taken
1	Cross-Cutting issues could be addressed with more importance	It was decided in the Academic Council that the cross-cutting issues were to be addressed and the details were included in the Course-Plan of each subject.
2	PO/CO can be streamlined in line with NEP	The IQAC and OBE cell took initiatives to map the NEP subjects with the PO/CO.
3	The institution can collaborate more with institutions and industries	MOUs were signed with various institutions and industries.
4	Library resources can be increased	940+ books were purchased by the Library.
5	More support for placement and higher education to be provided	191 students opted for higher education and 120 students were placed.
6	Alumni to be more actively engaged	Every department took the initiative to conduct alumni meetings and some alumni were invited as resource persons for a few sessions.
7	The strategic plan can include roadmaps for research, student progression, and autonomy for the institution	The strategic plan was formulated for 2022-2032 including the suggestions made.
8	Best Practices can be developed into more outcome-oriented practices	Every department was asked to adopt a green practice to encourage sustainable development.



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PRINCIPAL

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