

SURAJ SINGH

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ABOUT ME

To work in a competent environment that would enable me to cope with the emerging trends and technologies and widen the spectrum of my knowledge, to add value to the individual growth which would also lead to organizational growth.



EXPERIENCE

Website designing and online order management systems _____ 6 months (Part time)

ONE BITE

- Designed and modified the One bite food ordering website to increase profits of the company
- Coordinated the flow of online orders and cash management systems

Customer Relationship Management and advertisement designing _____ 3 months (Part time)

ROYAL OAK PVT LIMITED

- Created a satisfied customer family and designed communication templates for advertisement



EDUCATION

2023

Bachelors in Computer application _____ 3 years

BANGALORE UNIVERSITY

- Specialised in Computer networking, web programming and basic coding

2020

ST. FRANCIS PU COLLEGE

- Physics, Chemistry, Mathematics, Computer science (PCMC)

2018

THE CATHEDRAL HIGH SCHOOL AND COMPOSITE PU COLLEGE (ICSE)

TECHNICAL SKILLS

- MS Office
- Java
- C
- C++
- HTML
- CSS
- Tally ERP 9

PERSONAL SKILLS

- Interpersonal skills
- Communication
- Leadership
- Creativity
- Flexible
- Optimistic
- Time management

CERTIFICATIONS

- Certification in Office management under EOC Skill development program, by Capital Computers.
- MS Office, Powerpoint, Excel and Advanced Excel

PROJECTS

- Study and developing of online shopping portal
- App development project on Organ donation Management system, using android studio

LANGUAGES KNOWN

- English (Advanced)
- Kannada (Intermediate)
- Hindi (Advanced)
- Urdu (Intermediate)
- Tamil (Beginner)