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A FRANSALIAN INSTITUTE OF HIGHER LEARNING

CERTIFICATE COURSE ON

BANKING EXAMS COACHING

FREE REGISTRATION FOR 2020-21

Conducted By : **DEPARTMENT OF SCIENCE**

Duration : 30 Classes

Venue : Online Platform

Fees : No Registration Fees

Eligibility : UG and PG Students of any streams

Course Facilitators : PROF. JENIFER SUJITHA. G

Date of Commencement of Course : 21st February, 2021

Date of Registration: 05-02-2021 to 15-02-2021

Objectives :

To help, guide and motivate students to take up and crack Banking examination.

Outcome :

Students will be prepared to take up and crack Banking examination

Registration Link :
https://forms.gle/J7KhsJAA3qAqTaXdA

Department of Science
Academic Year 2020-21
Proposal for Certificate Course

Title of the Course	**Bank Exam Coaching**
Date of Registration (From- to)	**05-02-2021 to 15-02-2021**
Date of Commencement	**21-02-2021**
Date of Completion	**24-04-2021**
Platform (Online/Offline)	Online
Duration	30 Hours
Target Audience	**UG & PG Students**
Registration Fee	No Fees
Course Facilitators	Jenifer Sujitha.G, Senthilkumar.M. Maruthi CV
Module 1(Syllabus) (15 Hours)	Quantitative Aptitude Reasoning Ability English Language

Module 2(Syllabus) (15 Hours)	General Awareness Computer Knowledge
Objectives of the Course	This course will help them to learn the concepts and principles of banking. analytical Reasoning. Logical reasoning and English Reasoning and other concepts related to the practical application of Banking. They will deal with real time scenarios for case studies and problem solving. This course will help the students to get good job opportunities.
Outcome of the Course	Demonstrate a strong understanding of key banking concepts and principles. Solve quantitative and reasoning problems efficiently and accurately. Develop proficiency in English language skills relevant to bank exams. Stay updated on current affairs and banking-related news. Navigate computer-based exams with ease. Implement time-management strategies during exams. Build confidence and reduce exam-related stress.

Course Structure:

The course deals with Quantitative Aptitude under which the topics Number System, Simplification and Approximation Percentage, Profit and Loss Ratio and Proportion Time and Work Data Interpretation are covered.

Under Reasoning Ability Logical Reasoning, Puzzle and Seating Arrangement, Syllogism, Inequality, Coding-Decoding, Blood relations are covered.

English Language deals with Reading Comprehension, Grammar and Vocabulary, Error Spotting, Para Jumbles, Cloze Test, and Fill in the Blanks. In general awareness they will be taught about current affairs, terminologies used in banks and static general knowledge. In computer knowledge they will be trained about basic of computer and Microsoft.

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CERTIFICATE COURSE ON

BASIC HINDI LEARNING

FREE REGISTRATION FOR 2020-21

Conducted By : DEPARTMENT OF HINDI

Duration : 30 Classes

Venue : Online Platform

Fees : No Registration Fees

Eligibility : UG and PG Students of any streams

Date of Commencement of Course : 21st, 2021d February

Date of Registration: 05-02-2021 to 15-02-2021

Objectives :

1. To learn and speak basic Hindi

2. To write basic Hindi

Outcome :

1. Student will be able to recognize alphabets, small words and sentences.

2. Students will be able to speak basic sentences.

Registration Link :
https://forms.gle/s3X57F6QpH41LXdn8

Department of Humanities

Hindi

Academic Year 2020-21

Proposal for Certificate Course

Title of the Course	**Basic Hindi**
Date of Registration (From- to)	**05-02-2021 to 15-02-2021**
Date of Commencement	**21-02-2021**
Date of Completion	**24-04-2021**
Platform (Online/Offline)	Online
Duration	30 Hours
Target Audience	**UG & PG Students**
Registration Fee	NIL
Course Facilitators	Reva Prasad. Rinku Pandey Prof. Devidas Tukaram
Module 1(syllabus) (15 Hours)	**Svar and Vayanjan.**

Module 2(syllabus) (15 Hours)	Making words in Hindi Framing Sentences
Objectives of the Course	This course will help them to learn the concepts through digital media and to encourage students who are willing to learn the language by making learning available for them.
Outcome of the Course	This course is designed to impart knowledge regarding concepts of learning Basic Hindi through digital media and to encourage students who are willing to learn the language. This course is useful for non-Hindi Students and many other language students from this course they were able to learn easily and communicate.

Course Structure:

Basic Hindi Learning Certificate Course has two Modules. In Module1, students learn about Svar and Vayanjan. They will be first introduced to the vowels and then recited them along with the teacher. They will then move onto writing each letter. Each vowel will be presented and explained how to write. They were given time to practice each vowel. In the end. the vowels were revised again by forming words with each vowel. The image of the word will display for visual learning. In Module 2. students will be taught about how to make words. In this they learn about one Matra words, two Matra words and three Matra words, they learnt about vegetables, fruits names and I to 100 numbers, students learn about framing sentences.

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CERTIFICATE COURSE

MENTORING SKILLS FOR CAREER

FREE REGISTRATION FOR 2020-21

Conducted By   : POSTGRADUATION CENTRE

Duration   : 30 Classes

Venue   : Online Platform

Fees   : No Registration Fees

Eligibility   : UG and PG Students of any streams

Date of Commencement of Course : 21st February, 2021

Date of Registration:05-02-2021 to 15-02-2021

Objectives :

Mentoring can be used for a wide variety of situations and different points in working life for example:

Induction for a new starter.

Individuals working towards promotion.

Staff who have changed roles in the department. or across the organization.

Outcome :

Students would be prepared in mentoring skills before they are recruited. The skills help them in building healthy professional relationships and deal with people in workplace and balance their work-life.

Registration Link :
https://docs.google.com/forms/d/e/1FAIpQLScN6hKWCf0rq9Zb9dQtYCoMwY-GRU-mLPaI-cWzWoFvv7NkSw/viewform?usp=sf_link

Post Graduate Department of Psychology
Academic Year 2020-21
Proposal for Certificate Course

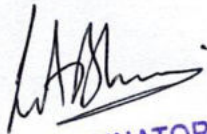|	
Title of the Course	Mentoring Skills
Date of Registration (From- to)	05-02-2021 to 15-02-2021
Date of Commencement	21-02-2021
Date of Completion	24-04-2021
Platform (Online/Offline)	Online
Duration	30 Hours
Target Audience	**UG & PG Students**
Registration Fee	NIL
Course Facilitators	Mamatha K. Dakshina U Kanthy. Ms. Shamala R
Module 1(syllabus) (15 Hours)	Introduction to Mentoring Role and Responsibilities of a Mentor Understanding the Mentor's Role Mentoring Models and Approaches Building a Mentoring Relationship Communication Skills in Mentoring

Module 2 (syllabus) (15 Hours)	Career Development and Skill Enhancement Mentoring in a Virtual Environment Mentoring Ethics and Professionalism Evaluating and Measuring Mentoring Success
Objectives of the Course	Certificate course on Mentoring Skills would support students on building their leadership skills. The structure of the course details every aspect related to mentoring in workplace. Students would be highly benefitted in using mentoring skills to work with fellow mates. deal with any situation and people at workplace. improve their interpersonal skills, improve communication skills and improve their career performance. Certificate on Mentoring Skills would strengthen the resume of students, as these skills would be highly beneficial in training and improving the performance of mentees/employees in the workplace.
Outcome of the Course	The objective of the course was to enrich students with mentoring skills. The structure and delivery of the course content was effectively utilized by the students. Registered participants were benefitted by the Certificate Course. Students became aware of mentoring process. practice and benefits of mentoring for both mentor and the mentee.

Course structure:

Mentoring skills sounds familiar. but the actual functioning of it is unknown. Postgraduate Centre initiated to offer Certificate Course on Mentoring Skills for Career for Undergraduate and Postgraduate Centre students to train them in

mentoring skills and build the strength in them to be mentors. Prol. Mamatha K. Asst. professor. Dept. of Psychology designed the syllabus and faculty of Dept. of Psychology handled the sessions. Course was designed in such a way that it would be taught in 30 hrs sessions. Both theory and practical were part of the course design. Entire program was categorized into 2 Modules. Practical was also part of the syllabus. Theoretical teaching of mentoring skills is not sufficient. practical experience will help students to relate to situations and work effectively. Hence. students were made to practice the skills taught theoretically for mentoring. The recorded sessions were to be uploaded in the google classroom. The Certificate Course on Mentoring Skills for Career has been designed to enable students to build their mentoring skills. bring awareness about the important skills required to be an efficient mentor, role of mentee to deal with them. Procedure, process, termination applicalion of skills in different areas of workplace and practical experience of the learning.

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CERTIFICATE COURSE ON

HEALTH PSYCHOLOGY

FREE REGISTRATION FOR 2020-21 COURSES

Conducted By : DEPARTMENT OF HUMANITIES

Duration : 30 Classes

Venue : Online Platform

Fees : No Registration Fees

Eligibility : UG and PG Students of any streams

Date of Commencement of Course : 21st February, 2021

Objectives :

1. The aim of the course is to focus on the health promotion and health maintenance. It focuses on stress and the health and its relation.

2. It even aims to focus on the modification and the enhancement of behaviors of the individuals.

Outcome :

1. To get a better understanding of how to maintain and promote health of individuals. A better glance of how stress is related to health.

2. A detailed view of how one can modify and enhance the behaviors of people.

Registration Link :

https://forms.gle/6MnPPD8ko9GrYxz79

Department of Psychology
Academic Year 2020-21
Proposal for Add on Course

Title of the Course	HEALTH PSYCHOLOGY
Date of Registration (From- to)	05-02-2021 to 15-02-2021
Date of Commencement	21-02-2021
Date of Completion	24-04-2021
Platform (Online/Offline)	Online
Duration	30 hours
Target Audience	UG & PG Students
Registration Fee	NO FEES
Course Facilitators	Lakshmi Balakrishnan Augustin Joseph
Module 1(syllabus) (15 Hours)	Definition of Healthy Psychology (History of Health Psychology; The Bio-Medical model) b) Methods - Experiments, Correlational studies, prospective and retrospective study c) Illness cognition; the meaning of being healthy;
Module 2 (syllabus) (15 Hours)	Stress: What is stress? Theories of Stress – (Cannon, Selye, Lazarus); Subjective correlates of stress. b) Coping with stress; nature of coping; coping strategies; measuring coping; Social support.

Objectives of the Course	- focuses on how biological, social and psychological factors influence health and illness. - Health psychology emphasizes the role of psychological factors in the cause, progression and consequences of health and illness
Outcome of the Course	- understanding the interface between psychological and physical aspects of health and overall well -being. - Health psychology has immense importance in the prevention and management of chronic diseases.

Course Structure:

Health Psychology is an emerging concept in the field of Psychology. The course is structured mainly focusing on the quick and easy grasping of the concepts of the students. Health Psychology is a field which not only focusing on the physical state, but the psychological, physical and the emotional state of people. The course involves various concepts covering from the basic definition of Health. domains of health. the basic perspectives of health to the health enhancing behaviour of individuals. As other fields of Psychology are important. Health Psychology is also considered to be one of the important filed. It's very evident that Health Psychology as a subject is very important and learning this course will ensure a promising career in various hospitals and Rehabilitation centers. This course comprises topics that will discuss the in- depth concepts in the field of Health Psychology and ensure that the students have even a practical knowledge in the field of Health and Psychology.

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CERTIFICATE COURSE ON

KANNADA KALIKE - Basic Learning

FREE REGISTRATION FOR 2020-21

Conducted By : DEPARTMENT OF KANNADA

Duration : 30 Classes

Venue : Online Platform

Fees : No Registration Fees

Eligibility : UG and PG Students of any streams

Date of Commencement of Course : 21st February, 2021

Date of Registration: 05-02-2021 to 15-02-2021

Objectives :

To make Students learn basic Kannada Language for communication and basic writing.

Outcome :

Students will be equipped to speak and use Kannada language for their everyday purpose

Registration Link :
https://forms.gle/27QLVioMmYu6duh57

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Department of Humanities
Kannada
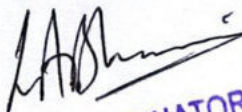**Academic Year 2020-21**
Proposal for Certificate Course

Title of the Course	**Kannada Kalike**
Date of Registration (From- to)	**05-02-2021 to 15-02-2021**
Date of Commencement	**21-02-2021**
Date of Completion	**24-04-2021**
Platform (Online/Offline)	Online
Duration	30 hours
Target Audience	**UG & PG Students**
Registration Fee	NO FEES
Course Facilitators	Veena N Shantharaju
Module 1(syllabus) (15 Hours)	Introduction and Basic Expressions Introduction to Kannada Script (ಕನ್ನಡ ಲಿಪಿ) Greetings and Introductions Common greetings and responses. Introduce yourself and others. Numbers and Counting Learn numbers 1-100. Everyday Conversations

	Basic Vocabulary
Module 2 (syllabus) (15 Hours)	Simple Sentence Construction Survival Language Skills Reading and Writing Basics
Objectives of the Course	To teach Kannada to non-Kannada students and faculties Introduction to simple and common words Introduction to basic Kannada Grammar
Outcome of the Course	In a short span of time basics of Kannada was taught. Kannada words were translated in English and taught. Everyday students learnt one new word and how to frame a sentence.

Course structure:

The aim of this course Kannada basics is to equip learners with fundamental language skills that enable effective communication in various everyday situations. In this course students will be taught basic Kannada which will be very useful, the course starts with simple words with its meanings explained in English, then the course covers basic conversation which is used in day-to-day life, proper framing of sentences and basic grammar will be explained in this course.

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CERTIFICATE COURSE ON

MICROSOFT OFFICE

FREE REGISTRATION FOR 2020-21

Conducted By : DEPARTMENT OF COMMERCE

Duration : 30 Classes

Venue : Online Platform

Fees : No Registration Fees

Eligibility : UG and PG Students of any streams

Date of Commencement of Course : 21st February, 2021

Date of Registration: 05-02-2021 to 15-02-2021

Objectives :

1. Identify ways of utilizing Word, Excel, Powerpoint and Publisher as a tool for enhancing Presentation techniques.

2. Understand the basic and simple usage of MS Word, Excel, Powerpoint and Publisher and creation of important documents.

Outcome :

1. Student will be able to work with basic and advanced feature of **MS Word, MS Excel, MS Powerpoint and MS Publisher** and create brilliant documents.

2. Student will be able to demonstrate excellent MS Office skills, working with templates and creation of catalogs presentations and navigating publisher.

Registration Link :
https://forms.gle/dAg6CvBKgehXTewV7

Department of Commerce
Academic Year 2020-21
Proposal for Certificate Course

Title of the Course	**Fundamentals of MS-Office**
Date of Registration (From- to)	**05-02-2021 to 15-02-2021**
Date of Commencement	**21-02-2021**
Date of Completion	**24-04-2021**
Platform (Online/Offline)	Online
Duration	30 Hours
Target Audience	**UG & PG Students**
Registration Fee	NIL
Course Facilitators	Lavin Bhawnani, Nagarathna M Madhusudan M Dhruva Kumar Sandhya Kumari Anusha Bhat
Module 1(syllabus) (15 Hours)	Microsoft PowerPoint -Level Basics MS Word Basic Introduction to Microsoft Excel Microsoft PowerPoint Level 2: Advanced Creating and Basic Formatting of Document

Module 2(syllabus) (15 Hours)	Excel Formulas and Functions Microsoft Publisher - Understanding and Working Proofing and Mailing Advanced charts and graph in Excel
Objectives of the Course	Identify ways of utilizing PowerPoint as a tool for enhancing Presentation techniques, Understand the basic and simple usage of MS Publisher and creation of important documents.
Outcome of the Course	Student will be able to work with basic and advanced feature of PowerPoint and create brilliant Presentations Student will be able to demonstrate navigating publisher, working with templates and creation of catalog and other important documents

Course Structure:

MS-Office is a set of techniques and tools used in every aspect of management and in many organizations employees need to be skillful in these areas of MS-OFFICE. The course was introduced to make students understand and learn about the techniques of

Microsoft PowerPoint -Level 1

Basics MS Word

Basic Introduction to Microsoft Excel

Microsoft PowerPoint -Level 2:

Advanced Creating and Basic Formatting of Document

Excel Formulas and Functions

Microsoft Publisher -Understanding and Working

Proofing and Mailing Advanced charts and graph in Excel

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CERTIFICATE COURSE ON

SIX SIGMA

FREE REGISTRATION FOR 2020-21

Conducted By   : Department of Business Administration

Duration   : 30 Classes

Venue   : Online Platform

Fees   : No Registration Fees

Eligibility   : UG and PG Students of any streams

Date of Commencement of Course : 21st February, 2021

Date of Registration:**05-02-2021 to 15-02-2021**

Objectives :

The participants will receive an introduction to the tools and techniques used to identify and eliminate defects and wastes.

This course will enable the students to gain an understanding on the basic structure of DMAIC (Design, Measure, Analyze, Improve, and Control).

Outcome :

1. Global Recognition – A job profile having Six Sigma certification is valued by business organizations all over the world.

2. Uplift Career - Having a Six Sigma certification multiplies their job profile, and helps them be recognized and hired for an excellent job.

Registration Link :
https://forms.gle/ixjvomEikVR9Ljwa8

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Department of Business Administration
Academic Year 2020-21
Proposal for Certificate Course

Title of the Course	SIX SIGMA
Date of Registration (From- to)	05-02-2021 to 15-02-2021
Date of Commencement	21-02-2021
Date of Completion	24-04-2021
Platform (Online/Offline)	Online
Duration	30 hours
Target Audience	UG & PG Students
Registration Fee	NO FEES
Course Facilitators	Mangayarkarasi. Geetha P.S. Ashwini
Module 1(syllabus) (15 Hours)	Six Sigma Levels: White Belt: • Overview of Six Sigma. • Introduction to process improvement. • Basic problem-solving tools. Yellow Belt: Understanding the DMAIC (Define, Measure, Analyze, Improve, Control) methodology.

	Basic statistical tools. Roles and responsibilities in a Six Sigma project. Green Belt: In-depth understanding of DMAIC. Statistical tools and techniques. Design of experiments (DOE). Project management tools. Process mapping and analysis.
Module 2 (syllabus) **(15 Hours)**	Black Belt: Advanced statistical tools and analysis. Leadership and change management. Advanced DOE. Lean principles. Coaching and mentoring skills. Project management. Master Black Belt: Expert-level knowledge of Six Sigma. Strategic planning. Training and mentoring Green and Black Belts. Aligning Six Sigma with business goals. Leadership and organizational change.
Objectives of the Course	It aims to improve process quality by identifying and removing the causes of defects and variability. The syllabus for Six Sigma training typically covers various levels, with "belts" indicating the level of expertise.
Outcome of the Course	Global Recognition A job profile having Six Sigma certification is valued by business organizations all over the world. Uplift Career Having a Six Sigma certification multiplies their job profile, and helps them be recognized and hired for an excellent job.

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Course Structure:

Six Sigma is a set of techniques and tools to process improvement. Six Sigma course was introduced to make students understand and learn about the techniques such as lack of support. lack of resources or knowledge. data access issues. poor project execution. quality control techniques and TQM principles. Development of statistical process control. continuous process improvement. Toyota & lean production. Motorola's focus on deflects. ABB. allied signal and General Electric usage of sig sigma and its implications, continues growth of six sigma. types of certifications of six sigma (white belt. yellow belt. green belt. black belt).

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CERTIFICATE COURSE

INTERACTIVE DESIGNING FOR WEB

FREE REGISTRATION FOR 2020-21

Conducted By   : DEPARTMENT OF COMPUTER SCIENCE

Duration   : 30 Classes

Venue   : Online Platform

Fees   : No Registration Fees

Eligibility   : UG and PG Students of any streams

Date of Commencement of Course : 21st February, 2021

Date of Registration:05-02-2021 to 15-02-2021

Objectives :

Students will be able to create small web page.

Outcome :

1. Students will be able to use cascading style sheets.

2. Students will be able to create a web page and blogs.

Registration Link :
https://forms.gle/6WmaYjutX8AacYbA6

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Department of Computer Applications
Academic Year 2020-21
Proposal for Certificate Course

Title of the Course	Interactive web designing
Date of Registration (From- to)	05-02-2021 to 15-02-2021
Date of Commencement	21-02-2021
Date of Completion	24-04-2021
Platform (Online/Offline)	Online
Duration	30 hours
Target Audience	UG & PG Students
Registration Fee	NO FEES
Course Facilitators	Dr. K. Lokanayaki, Prof. Sailaja. Prof. Lakshmi C B
Module 1(syllabus) (15 Hours)	Introduction to Web Development and HTML/CSS Basics Understanding the basics of the internet and the World Wide Web Introduction to HTML: Structure, tags, and elements Introduction to CSS: Styling, selectors, and layout Building a simple static webpage

	Responsive Web Design and CSS Frameworks Importance of responsive design CSS media queries for responsiveness Introduction to popular CSS frameworks (e.g., Bootstrap) Building a responsive webpage using a CSS framework JavaScript Fundamentals
Module 2(syllabus) **(15 Hours)**	Advanced JavaScript and jQuery Event handling in JavaScript Introduction to Front-End Frameworks User Experience (UX) Design Animation and Interactivity
Objectives of the Course	This course will help them to learn the concepts to create and host web pages. They will be able to use cascading style sheets and create web pages. This course will help the students get good job opportunities.
Outcome of the Course	Learn the fundamentals of design principles, including layout, color theory, typography, and imagery. Understand how to create visually appealing and cohesive web interfaces. By the end of the course, Students will be well-equipped to design and build interactive and user-centric websites, and they should have a portfolio that demonstrates their skills to potential employers or clients.

Course Structure:

Interactive designing for web course covers how to write syntactically correct HTMLS and CSS3. and how to create interactive web experiences with JavaScript. Mastering this range of technologies will allow you to develop high quality web sites that, work seamlessly on mobile. tablet. and large screen browsers accessible. During the capstone you will develop professional-quality web portfolio demonstrating your growth as a web developer and your knowledge of accessible web design. This will include your ability to design and implement a responsive site that utilizes tools to create a site that is accessible toa wide audience, including those with visual. audial, physical, and cognitive impairments.

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CERTIFICATE COURSE ON

EFFECTIVE WRITING SKILLS

FREE REGISTRATION FOR 2020-21

Conducted By   : DEPARTMENT OF ENGLISH

Duration   : 30 Classes

Venue   : Online Platform

Fees   : No Registration Fees

Eligibility   : UG and PG Students of any streams

Date of Commencement of Course : 21st , February 2021

 Date of Registration:05-02-2021 to 15-02-2021

Objectives :

To develop students' written expression of thought also to illuminate critical thinking, to organize the creative and imaginative ideas.

Outcome :

1. Students will be able to write Essays, Articles for magazine, Short Stories, Plays, Poems and Prose.

2. Students' could draft any Academic/creative/business documents flawlessly.

Registration Link :
https://forms.gle/m2wC2HtjuSTUuD4A8

Department of English
Academic Year 2020-21
Proposal for Certificate Course

Title of the Course	Effective Writing Skills
Date of Registration (From- to)	05-02-2021 to 15-02-2021
Date of Commencement	21-02-2021
Date of Completion	24-04-2021
Platform (Online/Offline)	Online
Duration	30 hours
Target Audience	UG & PG Students
Registration Fee	NO FEES
Course Facilitators	SHEEBA M. UMA MAHESWARI. Noor Nigar
Module 1(syllabus) (15 Hours)	**Power of Poetry**
Module 2 (syllabus) (15 Hours)	**Writing Literary Genre.** **Effective writing skills**

Objectives of the Course	To develop students' written expression of thought also to illuminate critical thinking to organize the creative and imaginative ideas.
Outcome of the Course	Understands the importance of effective writing skills Able to improve poetry writing skills Helps to improve creativity and imagination

Course structure:

The course is overall divided in to two modules. The Module Introduction to Effective Writing & Effective Writing as an Art & Principles of Effective Writing also an introduction to the course and the topics. Module I Power of Poetry 1.2.3,4.5.6 videos cater the innate creativity also illuminate novelty among the young minds. The core intention of this topic is to compose poem in different forms using various strategies. The Poem in action Bringing poetry to life rejuvenates the power of imagination.

Module 2 deals with Writing literary genre and Effective writing skills. In this module. students can learn how to write literary genres. They will learn about pre-writing, writing, and rewriting. They learn how to write effective introductions and conclusions. In addition to that in the following Video's also the students learn about the different types of writing discourse. The module also deals with the use of full stop and commas in writing, about punctuation and rules of capitalization learn how to write effectively, how to effectively edit and proofread written texts.