



## Action Taken Report

2015-2016

- IQAC has taken feedback from all stakeholders, i.e. Teachers, Students, Alumni and Employer.
- The feedback was taken anonymously.
- The analyses report was prepared by the IQAC team.
- It was observed that while in most of the areas the curriculum seemed to be fine, there were few areas where concerns were expressed. Those areas have been noted and actions were taken for those observations.

The following are the observations and Action Taken based on the Feedback analysis

### Action taken Report

#### Department of Humanities

S.No.	Observation	Action taken
1.	Students expressed the satisfaction of the Syllabus taught.	The IQAC along with the department of Humanities decided to continue the same efforts in the future.
2.	Professors insisted more time to be given for revision	The IQAC along with the management decided to frame a separate time table for revision before exam.
3.	Alumni requested more regulated central examination system and transparency in valuation	The BOE and IQAC held meetings to address this suggestion and time period was set for valuation and distribution of marks.
4.	The Employers suggested more revision and remedial classes to students before exams	A separate time table was framed and the remedial outcome and revision outcome were recorded.

## **Department of Science**

<b>S.No.</b>	<b>Observation</b>	<b>Action taken</b>
1.	Students requested for a grievance redressal cell	The IQAC and the management decided to have a dedicated Cell to address the grievances of students.
2.	Professors insisted more time to be given for revision	The IQAC along with the management decided to frame a separate time table for revision before exam.
3.	Alumni suggested to improve resources in the Library	The IQAC and management took serious note of the suggestion and envisaged automation and regulation of Library sources for all stakeholders.
4.	The Employers suggested more revision and remedial classes to students before exams	A separate time table was framed and the remedial outcome and revision outcome were recorded.

## **Department of BCA**

<b>S.No.</b>	<b>Observation</b>	<b>Action taken</b>
1.	Students requested for more add on courses	IQAC and Department of BCA decided to frame more courses for the students.
2.	Professors suggested more time to be given for completion of syllabus especially the practical subjects	IQAC insisted the same to the management and more classes were allotted in the time table for practical subjects.
3.	Alumni requested smooth Office assistance.	IQAC and the administrative office along with the management formulated steps to ease the functioning of Office by regulating timings of visit and help line numbers to Alumni.
4.	The Employers requested the department to conduct FDP and Workshops on ICT	The Department decided to organise workshops on ICT

## Department of BBA

S.No.	Observation	Action taken
1.	The academic initiatives of the institution in this academic year were greatly appreciated by the students.	The IQAC and the management ensured to continue the same in the future.
2.	The Professors requested strong discipline enforcement in the college.	The College discipline committee considered this opinion and strictly executed new and earlier decisions to ensure discipline. The usage of mobile phones has been strictly prohibited in the campus.
3.	Alumni were satisfied with the overall syllabus structure and its relevance.	The IQAC ensured academic enriched initiatives in future too.
4.	The Employers insisted maximum usage of library facilities by students and staff.	The Department initiated mandatory library period for library for all students and make use of resources available.

## Department of Commerce

S.No.	Observation	Action taken
1.	Students insisted on an effective redressal system.	The grievance redressal cell was reconstituted with more members to handle the complaints. The mentoring system was strengthened to address the grievances of students.
2.	Professors suggested more time to be given for completion of syllabus especially the practical subjects	IQAC insisted the same to the management and more classes were allotted in the time table for practical subjects.
3.	Alumni insisted for more internship opportunities to be given.	The IQAC and department of Commerce decided to initiate more internship opportunities to students along with Placement Cell of the College.
4.	The Employers requested on remedial classes for weak students.	The department decided to monitor students who delivered low academic performance and they were given remedial classes.

  
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