Yearly Status Report - 2014-2015

Part A	
Data of the Institution	
1. Name of the Institution	ST FRANCIS DE SALES COLLEGE
Name of the head of the Institution	Fr.Benny Jacob
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+918027836165
Mobile no.	9591981031
Registered Email	vpsfscollege@gmail.com
Alternate Email	sfscollege.ecity@gmail.com
Address	Hebbagodi Electronics City
City/Town	Bengaluru
State/UT	Karnataka

Pincode	**560100**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Mr. Vinay Kumar**
Phone no/Alternate Phone no.	**+918027836163**
Mobile no.	**9972495217**
Registered Email	**iqacatsfs@gmail.com**
Alternate Email	**sfs.iqac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**http://www.sfscollege.in/naac.php**
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**http://www.sfscollege.in/pdf/Academic%20Year%202014-15.pdf**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity

				Period From	Period To
1	A	3.11	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC	20-Oct-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	**View File**
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	**View File**

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	250000
Year	2014

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Based on the recommendations done by the IQAC, more add on courses were introduced. 2. A few internships were offered to the students programme wise and it was made sure that they complete them. 3. A separate space for the teachers was created in the library to refer and take notes The decision was taken to procure more books so that such an effort will strengthen the students' teaching and learning it was planned to improve the INFLIBNET facility – a key library resource. 4. A few FDPs to enhance the technical and interpersonal skills were organised. 5. For students whose performance is outstanding, the following scholarships were awarded: International Students' Scholarship (DISF), Marina Rose Endowment, Chenga Reddy Endowment, Pappamma Endowment, Fr. Raison Memorial Scholarship, Scholarship for SC, ST, SFS to SFS scholarship – Fee Concession, SSA scholarship.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Based on the feedback obtained on the institution, the IQAC suggested that it could focus more on the employability of students and the academia-industry collaboration.	Besides offering add-on courses, it was planned to organize few industrial visits and job fair in the academic year 2014-2015.
The IQAC recommended that the library must have the photocopying facility within the library space. It also recommended that	The cataloguing of books will be improved and the INFLIBNET facility will be available this academic year.

online resources must be made available in the library.	
The IQAC team hinted that a UG national seminar must be organized in the forthcoming year.	It was planned to organize a national seminar - DELVE – 2014 .
The IQAC team recommended that the quality of certificate courses could be improved.	It was planned to introduce more certificate courses like Web Designing, Photography, E Business, Graphic Design, Business Models, PCB Designing to enhance students' employability in the academic year 2014 2015.
The IQAC team recommended that more value added courses could be offered.	It was planned to offer more value added courses like Microsoft Powerpoint, Critical Thinking and Problem Solving, Academic Writing, Advanced Reading Comprehension, Report Writing in the forthcoming academic year 2014-2015
The IQAC team stated that the interpersonal and technical skills of the faculty and non-academic staff must be improved. The faculty must be oriented towards NAAC Assessment.	It was decided to organize FDPs to enhance their interpersonal and technical skills like Workplace Ethics, Team Work, Tally Training Programme and Communication Skills during the academic year 2014-2015.
As the feedback analysis hinted that the teachers must work towards raising the interest quotient of students, the IQAC team suggested that the teachers could use the library effectively and contribute more to the content of their teaching. Further, the teachers could give more assignments to students to arouse their curiosity.	It was decided to create a separate space for the teachers in the library to refer and take notes. The decision was taken to procure more books so that such an effort will strengthen the students' teaching and learning. It was decided to increase the number of assignment submissions and seminars to be done by the students. Most importantly, it was planned to improve the INFLIBNET facility – a key library resource.
The IQAC team found that the alumni wanted the laboratories and common rooms to be improved.	It was planned to improve the computer and language lab facilities and intensify the maintenance of common rooms.

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
ST FRANCIS DE SALES EDUCATIONAL AND CHARITABLE TRUST	10-Oct-2015

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**12-Mar-2015**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2015**
Date of Submission	**21-Jan-2015**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**@CAMPUS, the education management software, was used to facilitate the smooth functioning of the institution. The college has got the licence from the software solutions firm to use it. The administrator can have access to this software by entering the unique username and password. The academic and non academic staff could have access to it by entering their unique username and password too. Primarily, this MIS software was used to enter and manage internal marks of the students. Further, it was also used to carry out result analysis and maintain the data regarding the students' results for further planning and actions.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

St. Francis de Sales College adopts the Choice Based Credit System (CBCS) prescribed by the Bangalore University and implements it in all undergraduate and postgraduate programmes. The action plan and periodic review for all academic years is prepared by the IQAC team after obtaining feedback from all stakeholders to improve the educational service that the college provides. The calendar of the college informs about various academic and non-academic events as well as the schedule of co-curricular and extra-curricular activities for the respective academic year. The college follows the schedule laid out in the calendar and organises all events based on the feedback obtained, decisions taken and plans conceived by the IQAC. The Heads of the Department and the Academic Coordinators collaborate and prepare the effective time-table keeping in view the guidelines prescribed by the IQAC team. This means that the students can attend classes and guest lectures, spend valuable time in the library, present papers in the weekly seminars, pursue add-on courses, receive pre-placement training, participate in sports and cultural events and contribute to community service. The teachers facilitate their learning process by way of teaching, mentoring, evaluating and supporting students in all their academic endeavours. For the purpose of effective teaching-learning process, they prepare the lesson plan beforehand with a clear idea of programme and course outcomes. The optimum delivery of knowledge inputs within the stipulated hours is ensured by following lesson plans and academic year plans as well as maintaining logbooks. The college contributes to the enhancement of teacher's performance by providing ICT facility, conducting FDPs, arranging for meetings with subject experts and personal counselling. Eminent academicians, corporate trainers and industrial experts are invited to deliver lectures, conduct workshops and moderate paper presentation sessions to support the delivery of syllabus and curriculum. Many assessments in the form of internal and model exams, assignments, seminars, class tests and demonstration enable the students as well as the teachers to monitor their progress. Remedial and revision classes help slow and weak learners. Sammilana – the parents-teacher meetings – helps the parents to know about their ward's progress in academics. Nearly 8 certificate courses and 9 value added courses focus on enhancing the students' existing knowledge, developing their creative skills and critical thinking, nurturing their life-skills and sharpening their community conscious and civic sense. The practice of obtaining feedback from students, faculty, parents and alumni help the college in improving the delivery of quality collegiate education. The result analysis carried out meticulously at the end of academic years help the college in adopting the best and relevant teaching practices, enhancing the learning process and improving the much-needed infrastructure keeping in view the growth of digital technology. Many extra-curricular and co-curricular activities like NSS, NCC and Nature Club focus

exclusively on the holistic development of students and enhance their civic sense, literary skills, social consciousness and the like. The college is an inclusive and progressive academic community dedicated to the cause of transforming many lives and society.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Web Designing 1	Nil	04/08/2014	45	Yes	yes
Photography	Nil	11/08/2014	45	Yes	Yes
Microsoft Word 1	Nil	05/08/2014	45	Yes	Yes
E Business 1	Nil	10/02/2015	45	Yes	Yes
Graphic Design 1	Nil	10/02/2015	45	Yes	Yes
Business Model 1	Nil	11/08/2014	45	Yes	Yes
ASP .NET Programming	Nil	11/08/2014	45	yes	yes
PCB Designing 1	Nil	06/08/2014	45	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Vocational (Travel and Tourism)	01/07/2014

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Finance and Accounts	01/07/2014
BCom	Travel and Tourism	01/07/2014
BA	Journalism Psychology Optional	01/07/2014

		English	
BA	History Economics Political Science		01/07/2014
BA	Sociology Economics Psychology		01/07/2014
BBA	Finance and Human Resource Development		01/07/2014
BCA	Computer Application		01/07/2014
BSc	Mathematics Electronics Computer Science		01/07/2014

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1026	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Microsoft Powerpoint 1	13/01/2015	85
Personality Development	05/01/2015	20
Academic Writing	12/01/2015	145
Reading Comprehension 1	19/01/2015	203
Reading Comprehension 2	08/01/2015	153
Report Writing	08/01/2015	145
Team Leadership	19/01/2015	153
Critical Thinking Problem Solving	19/01/2015	152
Communication Skills 1	19/01/2015	30

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

BA	Rural DevelopmentProgramme	127
BCom	Waste Management	203
BBA	Marketing Farm Produce	54
BSc	Water Conservation	35
BCA	Computer Literacy for Farmers	147

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The IQAC team comprising the Management and BOS members takes the 360 degree feedback from all stakeholders such as students, faculty, alumni, employers and parents by supplying structured questionnaires and forms to them. The responses are scored over a fourpoint scale comprising the assessment terms like very good, good, satisfactory and unsatisfactory. After collecting the structured feedback from the stakeholders, the IQAC team analyses them and identifies the strengths and drawbacks with utmost attention. The Annual Academic Audit carried out in all the departments helps in taking stock of the quality delivery of inputs too. The students' feedback reflects upon the CBCS system, the programme and course outcomes, the adherence to the prescribed syllabus and its completion, the innovative studentcentric teaching methodologies, the prior information about the academic year schedule, the syllabus,the time table provided by the faculty, the certificate and value added courses imparted and its outcomes, the bridge course outcomes and the representation of students in various academic and administrative bodies. Also, their responses hint at the infrastructure facilities like library, toilet facilities, computer labs and sports equipment as well as the fulfillment of their career goals. The feedback on the faculty is extremely useful to evaluate their strengths and weaknesses and thus, enable them to demonstrate

optimum performance. To enhance the facultys skills, the IQAC organises faculty development programmes, workshops, training and counselling too. The responses help in evaluating the extent of the coverage of syllabus, the action plan for the effective implementation of curriculum, their preparation of lesson plans, their efficiency to design assignments and tests, their content delivery, their ability to integrate the course material with real life situations and provide a broader perspective, the interest quotient generated by them, their subject expertise, their accessibility inside and outside the class. The alumni feedback helps us to know whether the alumni found the programmes that they pursued relevant to their academic and professional needs. Their responses are also useful to find out whether the addon courses enriched their knowledge, skills and employability. Besides, their feedback reflects upon the learning outcomes, the practical experience that they gained, the infrastructure facilities like labs, computers, library resources, hostel facilities, sports equipment and the counselling that they received. The responses obtained from parents enable us to know whether the ways in which the classes are handled benefit their wards. It helps us to know whether the faculty are motivating and accommodative. Further, their responses reflect upon the library facilities, the attention given to sports and cultural activities as well as extension activities, the bridge and addon courses and its use, the available transport facilities, the ambience in the campus, the communications sent to them about their wards' progress as well as the student counselling and mentorship offered to them. On the whole, the structured feedback obtained from various stakeholders contributes to the overall development of the institution immensely.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	JOURNALISM, PSYCHOLOGY & OPTIONAL ENGLISH	100	120	55
BA	SOCIOLOGY, ECONOMICS & PSYCHOLOGY	60	72	24
BA	HISTORY, ECONOMICS & POLITICAL SCIENCE	60	78	14
BCom	FINANCE & ACCOUNTS	300	350	222
BCom	TRAVEL & TOURISM	60	70	0
BBA	FINANCE AND HUMAN RESOURCE	120	150	63

	DEVELOPMENT			
BSc	MATHEMATICS, ELECTRONICS & COMPUTER SCIENCE	60	110	17
BCA	COMPUTER APPLICATIONS	60	95	44

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2014	1230	0	44	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
44	10	5	5	5	2

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system in the college has been very instrumental in inculcating positive attitude and discipline in the students. A record of the students performance in all the fields, academic as well as extra–curricular (like seminars, Prathibha, Athenia and other Intracollegiate and Intercollegiate competitions) is maintained. The students with unwarranted behaviour is advised by the Student Counsellor so that a positive framework of mind can be developed. As a result of this process, in the last 2 years, there has been a considerable improvement in the attitude and discipline of the students. The IQAC and the faculty members offer suggestions during staff meetings on the process which helps in improving the steps taken. Keeping in view the needs and demands of the students, the college

admits the students possessing various skills in line with our motto, Excellence, Transformation and Efficiency. The college has a very effective mentoring system to clarify students academic and other problems. Though the college does not conduct any entrance test for admission, a special admission committee appointed by the IQAC interacts with the students to know their attitudes, skills, etc. before the admission and helps them to choose the course of their choice. Besides, the college also organizes bridge courses on various topics like Personality Development, Spoken English, Basic Computing. These courses help the students become aware of the demands of the courses in which they are admitted. A special team of faculty handle the Bridge Course programme where they are imparted knowledge and skills in both curricular and co curricular aspects.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1230	44	1: 30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	11	0	11	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2014	Sampath Kumar R	Assistant Professor	Recognition for upgrading NCC Bn 1, Bangalore
2014	Sampath Kumar R	Assistant Professor	Commendation Award
2015	Sampath Kumar R	Assistant Professor	Recognition for participating in PreRepublic Camp
2014	Sampath Kumar R	Assistant Professor	ANO Award
2015	Sampath Kumar R	Assistant Professor	Appreciated for participating in Republic Day Camp

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	A8	V	03/12/2014	24/01/2015
BCom	C31	V	03/12/2014	24/01/2015
BBM	C24	V	03/12/2014	31/12/2014
BCA	SB6	V	03/12/2014	31/12/2014
BSc	S850	V	03/12/2014	24/01/2015

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation refers to a system of evaluation of students that covers all aspects of students development. As part of the Continuous Internal Evaluation (CIE), the college conducts two examinations in each semester. While the first exam (1st Internal Exam) is of one and a half an hour duration, the second exam (Model Exam) is a preparatory examination in view of the end semester University Examination for a duration of three hours. The 1st Internal Exam is held for a maximum of 35 marks and the Model Exam is for a maximum of 70 marks. These exams are conducted strictly in conformity with the University pattern (in terms of question papers, evaluation practices, seating arrangements, timetable etc.). To compute the Internal Assessment (IA) grades, appropriate weightage is given to both the internal exams. After the first exam, a Parents Teachers Meeting is conducted, generally, within a fortnight from the conclusion of exams. It is mostly conducted on a Saturday for the benefit of the parents. The parents/guardians are encouraged to meet all subject teachers and the Principal if their ward is not doing well. Apart from conducting the Internal and Model Test, regular class tests are conducted for the students to evaluate their level of understanding and acquisition of knowledge on a regular basis. The teachers also follow non conventional techniques such as conducting quiz, surprise tests and games to evaluate the students. Presentations and assignments are also given on a continuous basis for the students benefit. 75 percentage attendance is made mandatory for the students as per university norms and the college does not compromise on this aspect. Weightage is also given to non academic activities to encourage the students to participate in sports and cultural activities. The Internal assessment is done based on all these aspects which contribute to the holistic development of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution adheres to the academic calendar for the conduct of CIE The date of 1st Internal Exam and Model Exam of both the semesters are specified in the college handbook which is given to each student. The college strictly adheres to the date specified in the handbook. Only in exceptional circumstances, the college may prepone or postpone the date by a few days. Students are reminded well in advance by their subject teachers about the date of exams. The teachers also inform them about the portion to be covered for each exam. The time table is displayed on the main notice board and a circular is also issued to each class regarding the same

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.sfscollege.in/pdf/PO-CO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
S850	BSc	Mathematics, Electronics, Computer Science	8	5	62
A8	BA	JPE, HEP, SEP	105	86	83
C24	BBM	Finance and Human Resource Development	67	40	63
SB6	BCA	Computer Application	51	28	55
C31	BCom	Finance and Accounts	145	86	60

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sfscollege.in/iqac.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	40	St. Francis Sales Educational and Charitable Trust	100000	100000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Guest Lecture on The English language Soft skills	ENGLISH	02/09/2014
Guest Lecture on Big Data	Science	11/09/2014
Guest Lecture on ASSESSMENT PLAN	COMMERCE	21/07/2014
Guest lecture on "Hindi Language"	HINDI	29/01/2015
National Seminar on Social networking and its impact''	SCIENCE	13/02/2015
Guest Lecture on The present and Future Scenario of Psychology	HUMANITIES	26/02/2015
Guest Lecture on Applications on Mathematics	SCIENCE	15/07/2014
Guest Lecture on Communication Skills	ENGLISH	14/07/2014
Guest Lecture on Analytical Skills	COMMERCE	02/09/2014
Guest Lecture on Campus to Corporate	COMMERCE	03/02/2015
Guest Lecture on Public Sector Opportunities	MANAGEMENT	20/09/2014

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BBA	4	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	2
Computer Science	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of	Year of	Citation	Institutional affiliation as mentioned in	Number of citations excluding

Paper	Author	journal	publication	Index	the publication	self citation
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	10	12	10
Presented papers	0	5	6	4
Resource persons	0	0	2	2

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
PULSE POLIO CAMPAIGN	NSS UNIT	10	100
WORKSHOP ON STREETPLAY	NSS UNIT	15	100
ORGAN DONATION AWARENESS	NCC	20	75
BLOOD DONATION CAMP	NCC	15	200
MARATHON FOR PHYSICALLY	NCC	24	175

CHALLENGED				
PATRIOTIC RUN	NCC	20		160
TREE PLANTATION PROGRAMME	NCC	10		155
WORL ENVIRONMENT DAY PROGRAMME	NCC	15		80
BLOOD DONATION CAMP	NCC	20		100

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic Day Camp	Recognised for attending the Camp	Govt. of India	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Awareness Program	CSA and NSS	GANDHI JAYANTHI CELEBRATIONS	25	30
Awareness Program	NSS	INDEPENDENCE DAY CELEBRATIONS	50	100
Awareness Program	NSS	NSS UNIT ACTIVITY INAUGURATION	35	40
Awareness Program	NSS	REPUBLIC DAY	40	100
Awareness Program	Women Empowerment Cell	WOMENS DAY CELEBRATIONS	60	150
Awareness	Amizade	INDEPENDENCE DAY	50	75

Program		PARADE		
Awareness Program	NCC	KARGIL VIJAY DIWAS	60	200
Awareness Program	SFS Kannada Academy	REPUBLIC DAY PARADE	45	100
Awareness Program	NCC and Flair Press	AWARENESS PROGRAMME ON SELF DEFENCE	30	100
Awareness Program	NCC and Chaucers Academy	TRAINING ON DISASTER MANAGEMENT	50	120
Awareness Program	NCC	Map Reading firing and weapon training	30	180

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	3	St. Francis de Sales Educational and Charitable Trust	30

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
On the Job Training	Research	Infosys	16/07/2014	11/02/2015	25
On the Job Training	Internship	Deccan Herald	01/08/2014	31/10/2014	80
On the Job Training	Internship	Vistamind	09/02/2015	31/05/2015	60
Field Trip	Industry	BEML, Mysore	01/08/2014	02/08/2014	120

	Visit				
Field Trip	Industrial Visit	Central Warehousing Corporation, Mandya	29/08/2014	30/08/2014	40
Field Trip	Industrial Visit	Mandya Sugar Factory	29/08/2014	30/08/2014	35

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
AlphaTech Academy	01/07/2014	Training and Placement	480
Domino Christo Academy	01/07/2014	Traning and Placement	300
ESTAH	01/07/2014	Training and Internship	200
De Sales Music Academy	21/06/2014	Training on Music, arts and crafts	55
Suvidya College	01/07/2014	Scholarship and Faculty Exchange	60

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50	61.42

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Newly Added

Seminar halls with ICT facilities	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	18.11.02.000	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8274	592852	490	75273	8764	668125
Reference Books	315	172225	27	27164	342	199389
Journals	15	116780	1	1500	16	118280
CD & Video	186	0	5	0	191	0
Others(specify)	0	0	290	0	290	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	45	1	0	0	0	3	5	100	0

Added	25	1	0	1	0	0	0	100	0
Total	70	2	0	1	0	3	5	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2200000	2000000	1500000	1444472

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution's maintenance (end to end) has always been managed by the Principal, the Vice Principal and the Administrator. The SFS management oversees the estate and maintenance of general infrastructure, buildings, class rooms, laboratories, hostels, cafeteria, sports facilities, utilities, lawns etc. PHYSICAL INFRASTRUCTURE MAINTENANCE The physical infrastructure is maintained by a dedicated team of in house plumbers, electricians, carpenters, mechanics as well as external service providers (ESP) under the supervision of the Maintenance Officer. The college has appointed a full time Maintenance Officer to oversee the maintenance of the estate, buildings, classrooms and laboratories and other infrastructure. He is responsible for the regular upkeep and maintenance as well as the renewal of Annual Maintenance Contract for the utilities. The job profile of the Maintenance Officer includes: • Liaising between the Management and Service providers. • Renewal of Annual Maintenance Contract • Regular Supervision and Maintenance of Classrooms, Laboratories and other facilities. • Maintain Campus Signage • Maintenance of Electrical Connections and Fittings • Regular Maintenance of Power Back up Facilities • Waste Segregation and Garbage Clearance • Upkeep of Lawns and Driveways • The optimum working condition of all properties/ equipment on the campus is ensured through the annual maintenance contracts (AMC), external service providers (ESP) and internal staff. The AMC purview includes the maintenance of Generator, Air Conditioners, CCTV

cameras and Water Purifiers. MAINTENANCE OF COMPUTER HARDWARE AND SOFTWARE The institution has appointed qualified full time system administrators to maintain Computer Labs, Network and College Websites. The institution has annual maintenance contract in place with hardware suppliers for the maintenance of computers and their accessories and also with software vendors for regular upgradation. MAINTENANCE OF LAB EQUIPMENT The equipment in the departmental laboratories and the research centre are constantly upgraded and maintained by the respective departments through Annual Maintenance Contract with respective vendors. MAINTENANCE OF SPORTS FACILITIES The sports facilities at the college stadium and in the college campus is maintained by a dedicated maintenance team whose job profile includes watering and rolling of the grounds, de weeding of the grounds and maintaining the other sports equipment. The general maintenance of sports facilities is undertaken by the maintenance officer and supervised by the Principal, the Vice Principal and the Administrator. MAINTENANCE OF LIBRARY A dedicated team of support staff is allocated to the library to keep the library premises clean and dust free. The job profile of the support staff includes the dusting of the books on a daily basis, dusting the library furniture and cleaning the carpet area. The institution has formed a library committee to oversee the general maintenance of library infrastructure, the availability of books, the sorting and arrangement of books in the racks and also ensure that the students are happy with the library facilities and service. MAINTENANCE OF LAWNS The institution has appointed a dedicated team of gardeners and supervisory staff for maintaining the green cover of the campus. Waste segregation and vermin composting facility has helped in generating healthy manure for the garden.

http://www.sfscollege.in/pdf/SOP.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowment scholarship:	164	678015
Financial Support from Other Sources			
a) National	SC/ST	27	181327
b)International	International students scholarship	21	210000

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
72	72	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme	Depratment	Name of institution	Name of programme

higher education	graduated from	graduated from	joined	admitted to
No Data Entered/Not Applicable !!!				

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2014	Pegasus Football Tournament	National	1	0	12C142	Akinnuoye A E
2014	Sindhi Sports Fest – Basketball	National	1	0	12C010	Abhi
2014	Signature Fest-Acrylic Painting	National	0	1	12C112	Sasikumar
2014	SIBS Fest	National	0	1	12C112	Sasikumar
2014	SIBS – Football	National	1	0	12C010	Abhi
2014	SIBS – Basketball	National	1	0	12C010	Abhi

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students council represents the student community of the college and their interactions with the management and the Principal help in addressing their grievances and fulfilling their needs and requirements. In addition, such a council fosters leaderships skills, team collaboration and personality development. At St. Francis de Sales College, the students' council is elected every year to provide them an opportunity to participate in decision making and promote their talents as well as skills. They join the faculty coordinators in organising many activities and it is their duty to select volunteers, promote team spirit and conduct them in effective ways. Besides, all the committees and clubs of the college have student representatives and student coordinators. They lead the committees activities with the support of faculty coordinators. The students representation is quite integral to the smooth functioning of the institution. The academic and nonacademic activities of the college are planned at the beginning of the academic year and the students are made aware of it through the college calendar and notifications from the college. Every event starts with a meeting where the management, the faculty coordinators and the student council members participate. Then, the student council takes up the assigned responsibilities and manage the events along with the faculty coordinators. The following were the events when the student council took up the assigned responsibilities and delivered their roles effectively in an appreciable manner: Prathibha : Inter collegiate Cultural Fest Ethnic Day: Intra collegiate Celebration of Unity in Diversity Athenia: Intra collegiate Sports Fest Razzmatazz: Inter collegiate Cultural Fest Igneous: Inter collegiate and Corporate Sports Fest Transcend: Inter collegiate Management Fest ComVision: Inter collegiate Commerce Fest Match of Microns: Inter collegiate IT Fest ACME Fest: Intra Department Commerce Fest DESMA Fest: Intra Department Management Competitions Teachers Day: Intra collegiate Event: Thanking the Teachers Freshers Day: Intra collegiate Event

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

2280

5.4.3 – Alumni contribution during the year (in Rupees) :
105000

5.4.4 – Meetings/activities organized by Alumni Association :
3

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

St. Francis de Sales College invites all the stakeholders to have a participative approach in the functioning of the college. At the beginning of the year, the management with all its representatives meet to plan the academic year. The plans are chalked out and the proposals are taken to the next level. The Principal, the Vice Principal and the IQAC meet at the beginning of the academic year and the proposed plans are taken for discussion. The members decide on the course of action for the academic year. Later, meetings are called for each department and the plan of action for each year is discussed. The departmental review is considered by the BOS and the final Plan of action for the academic year is planned and executed. A calendar is prepared with the plan of action to have a transparency in the functioning of the college. The Student Council which is elected every year is invited for meetings at regular intervals and their responses and recommendations are also taken into consideration. Various meetings with other stake holders, specially the parents, are also conducted and their input is also valued for the better functioning of the college. The management has decided to enhance the ICT developments in the college and this year the number of classrooms with projectors has been increased based on the recommendations. To increase the number of research publications from the staff and the students, a policy has been created to support the staff and the students with cash incentives and seed funding for research based on the recommendations form the IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum	The college is affiliated to the Bangalore University. The college follows the

Development	syllabus prescribed by the university. Added to it, various certificate courses are introduced as part of the curriculum for the holistic development of students. Various seminars and guest lectures are conducted to enhance the students' skills.
Teaching and Learning	Innovative teaching methods are adopted by the faculty to mould the students into better citizens and make them industry ready. The studentcentric approach is adopted for the overall development of students. A course plan is designed and adopted for teaching in a well planned manner. Technology driven learning by using ICT tools are available in the college. Skill Development programmes are conducted at regular intervals. Research and development are given importance and the sfaculty guide the students to prepare and present papers at various colleges.
Examination and Evaluation	The examination and evaluation are done by the Bangalore University as the college is affiliated to the university. Formative and Summative Assessment tests are conducted. Assignments and seminars are given to the students to assess their proficiency. The Internal assessment is a transparent process where the students know their IA marks and on what basis they are awarded marks. Regular parents teacher meeting is conducted to update the parents of their ward's status. Remedial classes are conducted for the slow learners.
Research and Development	The research centre aims to nurture the researching skills and establish an academic culture in the college by promoting research in newly emerging and challenging areas. The faculty and students are encouraged to present papers in various reputed colleges and publish papers in the peer reviewed referred journals. Besides, the college also conducts seminars, conferences, symposiums and guest lectures to provide an opportunity for the students to develop research activities and skills. International and national conferences help them to gain more exposure and explore more scopes for research.
Library, ICT and Physical Infrastructure / Instrumentation	Every year, the library purchases a good number of books for the benefit of faculty as well as students. Inflibnet facility has been enabled. New journals and newspapers are added every year. The ICT facility has been enabled in selected classrooms for the benefit of the students learning process. The internet facility has been enabled in the library for the students and facultys usage. More number of computers have been added to the digital library.
Human Resource Management	The HR takes care of all the queries of the staff and the counsellor addresses the problems of the students as well as staff. Various cells and committees function to take care of the smooth functioning of the college. The Faculty Secretary is selected at the beginning of the year to address the needs of the staff. A student

Admission of Students	The applications received from students are scrutinised and the eligible students are called for counselling by the college. Pre admission counselling is available for the students to select their area of interest and select their courses. The admission of students is done on merit basis. The college encourages the first generation learners and a special attention and counselling is given to such students. Various scholarships are available for the financially weak section of the students. This effort is taken to encourage them to pursue their studies further.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Tally
Examination	@Campus

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
		No Data Entered/Not Applicable !!!		

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2014	Team Work	NA	20/06/2014	21/06/2014	34	0
2015	Workplace Ethics	NA	05/01/2015	06/01/2015	34	0

2015	ICT Tools and its Usage	NA	20/03/2015	21/03/2015	34	0
2014	NA	Orientation on Tally	10/06/2014	11/06/2014	12	0
2015	Na	Interpersonal and Communication Skills	11/02/2015	12/02/2015	12	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
CERSSE	1	25/07/2015	26/07/2015	2
Research Retreat	1	31/01/2015	02/02/2015	3
Team Work	34	20/06/2014	21/06/2014	2
Work Place Ethics	34	05/01/2015	06/01/2015	2
ICT Tools and its Usage	34	20/03/2015	21/03/2015	2
Bangalore University Teacher Council of Commerce and Management	1	05/02/2015	06/02/2015	2
Impact of Research on Teaching and Learning Process	1	20/02/2015	21/02/2015	2

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
34	34	12	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Medical reimbursement on	1. Financial support for staff	1. Scholarships for Financially

| deserving cases 2. Scholarships to the staff children studying under the same umbrella of institutions 3. Festival bonus for staff 4. Provision of Laptop to staff on an easy monthly installment | whose kin has passed away 2. Interest free loans for repair and construction of houses 3. Scholarships to the staff children studying under the same umbrella of institutions 4. Festival bonus for staff | weak 2. Scholarships for rank holders 3. Scholarships for SC/ST 4. Endowments given on College Day for rank holders 5. Counsellor available in the College Campus 6. Support for Placement 7. Grievance addressal committee |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

St. Francis de Sales College conducts Internal and External Audit every year. Assisted by the manager, the Internal Audit is conducted by the Manager of the College. The Internal Audit happens in March. The institution submits all the records of the expenditure and income including invoices, vouchers, bank transfer details, salary details of the staff, policy documents, Mous, etc. for their reference. The Manager collects all the details and carries out a complete scrutiny of all the documents submitted and the same is later given to a professional auditing firm to prepare the balance sheets. The External Audit is conducted by a team of CA from a professional organisation and they verify all the financial accounts of the institution. All the data needed is submitted by the Manager of the institution. They seek verification in case of any discrepancies. They then prepare the balance sheet of the institution and submit the same to the management. The management tracks all the auditing and maintains a record of the proceedings.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
St Francis Sales Educational and Charitable Trust	421261	Academic and Research

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6.4.3 – Total corpus fund generated

45750

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC, Bangalore University	Yes	IQAC
Administrative		LIC, Bangalore University	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no registered Parent Teacher association. But, the parents and teachers meet when needed and th inputs are received from them. 1. Sammilana – Parents and teachers meet after every term exam 2. Meeting on College Day with the parents 3. DFFA – Parents collaborate in the activities

6.5.3 – Development programmes for support staff (at least three)

1. FDP's 2. Training on Higher Studies 3. Computer Literacy Program

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Scholarships for Students 2. Seed Money for Research Activities for Staff 3. DFFA

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
Care your Body and Soul	25/07/2014	25/07/2014	60	80
Gender Based Harassment in Workplace	14/07/2014	14/07/2014	60	80
Panel discussion on contribution of women in Finance and Economic growth	30/10/2014	30/10/2014	70	90
A debate on Gender and colour preferences	22/08/2014	22/08/2014	35	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. A good number of rooms were installed with LED lights 2. Rain Water harvesting and reuse of rain water 3. Sewage management System 4. E Waste Management by the department of Computer Science 5. Awareness on Plastic free Campus 6. Encouraging students to use Paper bags and Clay pots

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	0
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2014	1	1	16/10/2014	1	Swatch Bharath program at Dommasandra, Chandapura	cleanliness	50
2014	1	1	28/06/2014	1	Street Play at Anekal	Environmental Issues	50
2015	1	1	15/02/2014	1	Session on Making Awareness to	protection Society	45

2015	1	1	17/03/2015	1	Rural Awareness	Rural schemes available to citizens	50
2015	1	1	02/02/2015	2	Health Check up	Health	1200
2015	1	1	07/02/2015	1	EWaste campaign	Generation of E waste	50
2015	1	1	06/02/2015	3	Three Day CSA Activity at Kallankupe	awareness' about Environmental protection.	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for Students	01/07/2014	The students who join the college are made aware of the code of conduct of the institution. The rules and regulations are given in the form of a handbook which comprises all the information that the students need. The code of conduct informs the students about the attendance, academic progression, examination rules and regulations, how to behave in the class and campus, what the college expects from the student, fee details, and so on.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Workshop on Peace and Unity	04/11/2014	04/11/2014	120
Workshop on HUMAN RIGHTS	15/07/2014	15/07/2014	100
Workshop on COMMUNAL HARMONY	15/01/2015	15/01/2015	120
Drama competition on Simplicity and Humility – the essence of	28/08/2014	28/08/2014	100

life"			
Debate on the topic " Technology saves in wholesale, kills in retail"	10/09/2014	10/09/2014	80

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To build and maintain a green sustainable campus, the college focuses on the effective waste management. The Nature's Club with the support of the management has undertaken several initiatives towards Waste Management. Solid Waste Management: The college has invested in the Organic Waste Converter that uses special microorganisms that breakdown and decompose all kinds of organic waste into compost within 24 to 36 hours with a waste volume reduction of 85 to 90. The treatment of all kinds of organic wastes like curry, chapattis, bread, fruits, fruit peels, vegetables, vegetable peels, chicken bones, fish bones, egg shells, leftover kitchen waste and leaves creates compost. Separate bins are kept for dry and wet waste throughout the campus. Liquid Waste Management : Waste water treatment plant is used to convert waste water into an effluent that can be returned to the water cycle with a minimum impact on the environment or directly reused. The latter is called water reclamation because treated waste water can then be used for other purposes. The treatment process takes place in a waste water treatment plant (WWTP) referred to as a Water Resource Recovery Facility (WRRF) or a sewage treatment plant. E Waste Management The Department of Electronics Science has tied up with Creative Electronics for the disposal of Ewaste. Large bins are placed in specific areas in campus for E Waste collection. Awareness drives are conducted in college every semester on the same. The college is committed to "REDUCTION OF CARBON FOOTPRINT and all the initiatives undertaken aim at achieving the 3R principle – Reduce Waste at Source, Recycle Waste into Compost and Reuse of Compost for plants, garden and farming. Such efforts help in minimizing the cost of collection, transportation, reduction of carbon footprint and the disposal of waste .The institution has banned all forms of sale of plastic, especially, bottled drinking water, as the college provides treated Reverse Osmosis water which is periodically tested in the Environmental Science laboratory for E.coli and TDS. Rainwater Harvesting A well designed rain water harvesting system was developed on campus in 2014. Well laid out pipes throughout the campus are connected to collection pipes behind the Diamond Jubilee Auditorium. Thus, the rain water from different parts of the campus is collected at one spot. From the collection pipe, water is drained and connected to the bore well. This helps in recharging the bore wells with rain water and filtration happens naturally.The bore well water is used for gardening, campus cleaning and in toilets. Thus, rain water harvesting has helped in the conservation of water and its effective use. The students and faculty are encouraged to use

bicycles and public transport.. Pedestrian Friendly Roads Plastic free campus Paperless office Green landscaping with trees and plants

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 Title : The HR Meet St. Francis de Sales College believes in the dictum, the "education of the heart is the heart of education". Focussing on the holistic development of students, the HR meet aims at the accomplishment of the following objectives: the industryacademia collaboration upgrading the curriculum as per the industry requirements internship opportunities campus placement drives. At present, the college comprising more than 1200 students offers five programmes and caters to the students who belong to the different strata of the Indian society. Our major concern is to improve the industry academia collaboration so that the quality of our educational service could become more invaluable. The career guidance and placement cell organised the HR meet on 7th February 2015. Around 25 firms from various sectors across the city were invited to the conference. Many firms provided valuable inputs to enhance the employability of students and hence, the conference was useful. The conference also focussed on bridging the gap between university syllabus and industry requirements. Many participating firms offered to provide internship opportunities. In addition, they showed enthusiasm to deliver guest lectures as extension services. Best Practice 2 Title: Student's Holistic Development – towards achievement of our motto 'Excellence, Transformation and Efficiency' The college focussed on promoting the holistic development of students while recognizing and appreciating diversity. It provides services, facilities and physical structures that promote interpersonal engagement, the learning process, and the mental as well as physical wellness of students. It also takes efforts to expand efforts towards their career development. On the whole, the college focuses on preparing the students to meet the challenges of living as well as academics. It enables them to learn about themselves and as well as about healthy relationships. It makes them socially aware, emotionally strong and resilient. Many add on courses, bridge courses, soft skills courses and many extension activities aim at the holistic development of students in addition to the prescribed university syllabus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.sfscollege.in/pdf/best_practises(seta).pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500

words

The vision of the college is to provide a center of excellence for a holistic formation of the young who are capable of both transforming themselves and of acting as catalysts of transformation in the society, so as to become the epitomes of efficiency, in mastering their life situations and building a progressive and secular nation. India is a land of farmers where the prime occupation is farming. Agriculture is the backbone of our economy. SFS College which strongly believes in true education directed towards the formation of the human personality for the good of the society decided to begin an initiative to provide a helping hand to farmers and hence the initiative, Desalite Farmer Friendly Association, under the guidance of Rev Fr Benny and Fr. Timson was taken. The objectives of DFFA • To motivate young minds to willingly shoulder the responsibility for building a just and humane society. • To empower the rural community by understanding their struggles and by supporting them. • To enable them to understand about the various advanced methods of agriculture • To introduce latest techniques and practices in agriculture which includes advanced agricultural machinery in agro industries and other allied services. • To enlighten them about the importance of conservation of natural resources and the benefits of organic farming. • To promote cooperative leadership, self help groups, rural women empowerment and many others. The DFFA was inaugurated on 15th October 2014 at SFS college. The inauguration begin with a prayer song and the lighting of the lamp. The chief guest of the ceremony was Prof. Kandukuri V Seetharamaiah, Associate Dean, Agricultural College, Acharya NG Ranga Agricultural University. He addressed the gathering about the importance of such initiatives which will help the society to grow and prosper. He also congratulated the management for taking such an initiative which is sure to encourage the youth to come forward in order to offer a helping hand to the farmers. Further, there was a presidential address by the Principal, Rev Fr. Benny, followed by a mime based on the theme, The Struggles of Farmers in India. The vote of thanks was delivered by Prof. Sailaja, DFFA faculty in charge, which brought us to the end of the inauguration ceremony

Provide the weblink of the institution

http://www.sfscollege.in/pdf/DFFA.pdf

8.Future Plans of Actions for Next Academic Year

Future Plans for the Next Academic Year Based on the feedback analysis and recommendations made by the IQAC team, the following actions will be taken in the next academic year: ☐ It was planned to introduce a new programme B.Com. (Travel and Tourism) in the next academic year. ☐ The add on courses were reviewed and it was planned to introduce few more courses like Technical Writing, Public Speaking, Data Interpretation, Effective Logistic Management, Report Writing to enable the

students to develop their technical and soft skills, thereby, enhance their employability. ☐ Recognizing the significance of the use of digital technology in the teaching learning process, it was planned to improve the ICT facility in the college. ☐ It was planned to develop the commerce and language lab facilities. ☐ DELNET facility will be available in the library for the students and faculty to use digital online resources for reference and research. ☐ Based on the IQAC team recommendation, the college timings will be changed to ease the Bangalore traffic as well as facilitate the students to pursue internships or take up part time jobs. ☐ More seminars and conferences will be organized this academic year. It is planned to organize a national level seminar on Emerging Trends in Curriculum Design in Higher Education. An international conference on Creativity and Innovation as a Strategy for Global Business Excellence will be organised as well. ☐ More scholarships like DISF and DSAT will be awarded to the meritorious students during this academic year. ☐ More equipment will be added in the gym for the students' usage. ☐ The approval from the university will be sought to offer PG programmes in the next academic year. ☐ It was decided to seek permanent affiliation from the university for all the programmes that are offered. ☐ As suggested by the IQAC, FDPs for teaching and nonteaching staff will be conducted at regular intervals. ☐ When the college commences in June 2015, the college will introduce the biometric punching system to the faculty. Official mail ids to the Heads of the Departments will also be provided. ☐ To address the needs and grievances of the students, it was planned to have An Hour with the Principal sessions frequently. ☐ The Placement Cell will have tie ups with external agencies to provide career counselling. ☐ It was decided to organise more extension activities like Village Adoption, Pulse Polio programme, World Environment Day activities and Dengue Awareness programmes.