



ST FRANCIS DE SALES COLLEGE

Permanently Affiliated to Bangalore University || AICTE Approved Electronic City, Bengaluru - 100

Reaccredited by NAAC with 'B++' Grade || Recognised under section 2(f) & 12(b) of the UGC Act || An ISO 9001: 2015 Certified Institution

A FRANSALIAN INSTITUTE OF HIGHER LEARNING

Internal Quality Assurance Cell

2022-2023

Action Taken Report for the Meeting held on 28th June 2022

S.NO	Agenda	Action Taken
1	FDP in collaboration with SFS College, Aalo, Arunachal Pradesh	<ul style="list-style-type: none">An Online FDP on the topic "Learning and Teaching: Changes and Challenges for Faculty" from 11th to 16th July 2022.
2	Alumni Meet	<ul style="list-style-type: none">The Alumni meet was conducted on 28th August 2022.The elections of the Alumni Council were held and the members were elected.
3	SNS 21-22	<ul style="list-style-type: none">The Student National Seminar was conducted by the Research Cell on 23rd and 24th June 2022.
4	AQAR 20-21	<ul style="list-style-type: none">The AQAR for 2020-2021 was submitted on 30th July 2022.
5	Feedback for 21-22	<ul style="list-style-type: none">The IQAC collected and analyzed the Curriculum and overall feedback from various stakeholders for the academic year 2021-2022.The analysis report was submitted to the management.
6	Workshops in collaboration with Kristu Jayanthi College, Bangalore	<ul style="list-style-type: none">A workshop on Revised Assessment and Accreditation Framework 2022 was held between 22nd and 23rd September 2022 for the faculty.A workshop on "Effective Development of Best Practices and Institutional Distinctiveness for NAAC Assessment and Accreditation" was organized on 6th July 2022.
7	Quality Audit	<ul style="list-style-type: none">The IQAC conducted the Even Semester Internal Audit for the UG and submitted the Audit report to the Management.

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Coordinator

Internal Quality Assurance Cell
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Action Taken Report for the meeting held on 18th October 2022

S.NO	Agenda	Action Taken
1	OBE	<ul style="list-style-type: none">The OBE cell has initiated the process and orientations were given to all the departments.A seminar was organized on 5th December 2022 on the OBE process.
2	UG Odd Semester Academic Council Meeting	<ul style="list-style-type: none">The UG Odd Semester Academic Council Meeting was conducted on 7th November 2022.The Certificate Courses, Skill Development Courses, and the departmental plans for the Odd semester were approved after discussion.
3	Trip for Staff	<ul style="list-style-type: none">A trip was organized on 12th November 2022.
4	Benchmark for 22-23	<ul style="list-style-type: none">The IQAC submitted the benchmark for 2022-2023 to the Management and the same was approved and released.
5	Quality Audit 21-22	<ul style="list-style-type: none">The AAA was conducted on 14th and 15th December 2022.The Green Audit was also conducted.
6	Documentation	<ul style="list-style-type: none">A circular regarding the documentation process was sent to all the departments.
7	St. Vincent Pallotti	<ul style="list-style-type: none">A workshop was conducted in the campus on 22nd November 2022.
8	AQAR 21-22	<ul style="list-style-type: none">The documentation for AQAR 21-22 was initiated.

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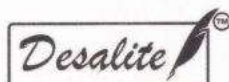
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2022-2023

Action Taken Report for the meeting held on 25th January 2023

S.NO	Agenda	Action Taken
1	Feedback and Quality Audit	<ul style="list-style-type: none">The feedback was taken through LT.The Internal audit for the UG was conducted between March – 6th to 15th.
2	UG Even Semester Plans	<ul style="list-style-type: none">The UG HODs submitted the Even semester plans along with the Certificate and Skill Development Courses to IQAC and it was approved after review.
3	PG Odd Semester Plans	<ul style="list-style-type: none">The PG HODs submitted the Even semester plans along with the Certificate and Skill Development Courses to IQAC and it was approved after review.
4	AQAR 21-22	<ul style="list-style-type: none">The AAA team has speeded the AQAR documentation process and a review was conducted for the same.
5	Research Activities	<ul style="list-style-type: none">The Research Cell has submitted its plans for 2022-2023 and it was approved by IQAC.
6	DISHA	<ul style="list-style-type: none">DISHA initiatives were submitted to IQAC and approved.A circular was sent to HODs regarding the inclusion of the IA component by the Academic Coordinator.
7	Faculty support	<ul style="list-style-type: none">Desports was conducted for the faculty on 11th February 2023.It was decided that the cultural activities for the non-teaching will be conducted in April.
8	MOU	<ul style="list-style-type: none">A meeting was conducted with the HODs and the decision regarding the MOU was disseminated.

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2022-2023

Action Taken Report for the meeting held on 28th April 2023

S.NO	Agenda	Action Taken
1	PG – Audit and Planning	<ul style="list-style-type: none">The Internal Audit was conducted between 18th and 25th of April.The HODs submitted the Even semester plan to IQAC along with Certificate and Skills Development Course proposals and it was approved after review.
3	Benchmarks	<ul style="list-style-type: none">Feedback from various stakeholders was initiated to draft the Benchmarks.
4	Advanced and Slow Learners	<ul style="list-style-type: none">The policy was framed and submitted to the Academic Coordinator. It was reviewed and approved.
5	Placement	<ul style="list-style-type: none">The Placements Cell Coordinator was informed about the discussion.
6	AQAR 21-22	<ul style="list-style-type: none">AQAR 2021-22 was submitted on 26.05.2023
7	FDP	<ul style="list-style-type: none">The FDP “Curriculum Design and Development” was conducted between 22nd and 27th May 2023.
8	NAAC Reassessment	<ul style="list-style-type: none">The IQAC team discussed with the Management the plan for reassessment.

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2021-22

Action Taken Report for 2021-22

- Internal and AAA Audit was successfully conducted
- The departments submitted the proposals for the Certificate /Add on Course, Skill Development Course, and department plans to IQAC, and it was reviewed and approved.
- Green practices were identified by each department and executed for sustainable development.
- NEP was adopted
- An application to start a Research Centre for Commerce was made
- IQAC conducted FDPs and development programs for Teaching and non-teaching staff.

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2020-21

Action Taken Report for 2020-21

- Online certificate courses and Skill development classes were planned and conducted
- The NAAC core team successfully submitted the SSR
- The college received a B++ grade in the second cycle of NAAC
- Many online activities were conducted by the departments, cells, and committees.
- IQAC conducted FDPs and development programs for Teaching and non-teaching staff.
- The Academic Audit and Accreditation Cell was created as a support system for IQAC to conduct quality audits in the Institution.

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2019-20

Action Taken Report for 2019-20

- Industrial visits were organized for students
- Internal and AAA quality audits were conducted
- Skill Development programs were organized by all the departments
- A good number of extension activities were conducted
- Slow Learner and Advanced learner policy was discussed
- Wednesday seminars were given more importance and students were encouraged to present papers in other institutions.
- The new NAAC framework was discussed and plans were made accordingly for the second cycle of NAAC
- IQAC conducted FDPs and development programs for Teaching and non-teaching staff.

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2018-19

Action Taken Report for 2018-19

- A core committee was formed for the second cycle of NAAC
- The management approved the budget for ICT-enabled classrooms
- Girl Child scholarship was added to the list of scholarships provided
- Separate cabins and Wi-Fi facilities were provided for faculty
- IQAC conducted two FDPs for teaching faculty and 2 development programs for non-teaching staff
- Internal and AAA quality audits were conducted
- The college received 2f and 12b recognition

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